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DOVER/KENT COUNTY MPO TECHNICAL ADVISORY COMMITTEE
MINUTES OF June 17, 2025

TECHNICAL ADVISORY COMMITTEE REPRESENTATIVES ATTENDING:

Rob Pierce, City of Milford, Chair	Jeremy Rothwell, Town of Smyrna, Vice Chair
Josh Thomas, Office of State Planning	Tina Merrill, DNREC AQQ
Jason Berry, Kent County Planning	Jason Lyon, City of Dover Public Works
Chris Salzano, City of Dover, Planning	Cooper Bowers, DelDOT Planning
Matt Jordan, Dover Air Force Base	Anastasia Jackson, DE Div. Small Business
Milton Melendez, DE Dept of Agriculture	
Tremica Cherry-Wall for Cathy Smith, Delaware Transit Corporation	

MEMBERS NOT ATTENDING:

Harold Scott Jr., Town of Camden	Enos Han, Federal Highway Admin (N/V)
Tim Riley, Kent Conservation District	Cliff Grunstra, Delmarva Central Railroad(N/V)
Timothy Lidiak, Federal Transit Admin. (N/V)	Lee Derrickson, DE Motor Transport Assoc. (N/V)

NON-MEMBERS ATTENDING:

Marilyn J. Smith, MPO Staff	Michael Petit de Mange, MPO Staff
Mike Ward, MPO Staff	Helen Wiles, MPO Staff
Michelle Vinson, MPO Staff	Jim Sullivan, DNREQ
Ted Foglietta, Century Engineering	Morgan Thrush, Century Engineering
Jeff Reigner, Kittleson & Associates	

1. INTRODUCTION OF MEMBERS & GUESTS

2. PUBLIC COMMENTS

None

3. ACTION ITEM: Approval of Agenda (enclosure)

MOTION By Mr. Thomas to approve the agenda. Second by Mr. Salzano.
Motion carried.

4. ACTION ITEM: Approval of Minutes April 15, 2025 (enclosure)

MOTION By Mr. Rothwell to approve the minutes. Second by Mr. Lyon.
Motion carried.

5. ACTION ITEM: SS4A Kent County Comprehensive Safety Action Plan (
<https://doverkentmpo.delaware.gov/files/2025/06/Kent-County-Safety-Action-Plan-FINAL-June-2025.pdf>)/ Kittleson & Associates, Jeff Reigner

Mr. Reigner presented the plan. Mr. Reigner explained that if a municipality wanted to apply for the



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Federal Highway Administration's Safe Streets money, it needed to have a safety action plan in place. Mr. Reigner shared the plan overview and goal. Public engagement was achieved through a survey shared at events in Kent County and a Safety Working group formed with multiple organizations and municipalities throughout Kent County. A crash analysis was completed and the results shared. He completed his presentation with recommendations and an implementation plan. Mr. Rothwell asked for full plan. Ms. Smith stated the MPO Council will be having a special session to approve. Mr. Rothwell appreciated the time and effort put into the study. He asked when the next funding cycle is and will DelDOT be putting up the local share?

MOTION By Mr. Rothwell to recommend to Council. Second by Mr. Thomas.
Motion carried.

6. ***ACTION ITEM: Wheatley's Pond Road Intersections (<http://doverkentmpo.delaware.gov/wheatleys-pond-intersections-town-of-clayton/>) / Century Engineering, Ted Foglietta***

Mr. Foglietta presented the study. The study area is Wheatley's Pond Rd Corridor between Huntington Dr and Baynard Farm Lane, with a specific focus on the intersections at School Lane, S Bassett St, and S Rodney St. Century presented recommendations to improve the intersections and the surrounding roadway network. Mr. Foglietta shared that this study had good public engagement, as well as business owners reaching out to share their concerns. Mr. Rothwell asked if a full signal analysis would need to be done for the implementation of these recommendations. The answer was Yes. Mr. Lyon mentioned the Rodney/Artesian intersection is skewed due to a ditch. Mr. Rothwell commented that there is a bridge. Mr. Rothwell commented that this would be a massive benefit to both communities due to growth in the area.

MOTION By Mr. Rothwell to recommend to Council. Second by Mr. Lyon.
Motion carried.

7. ***ACTION ITEM: East/West Freight Routes (<https://doverkentmpo.delaware.gov/east-west-truck-freight-routes-phase-2/>) / Century Engineering, Ted Foglietta***

Mr. Foglietta presented the study. This is Phase 2 of the study. The purpose is to identify new routes for freight movers to use in Kent County, as some routes are difficult to use. He spoke about community engagement with industry and municipalities. He shared the recommendations and the approximate cost of those recommendations. Mr. Rothwell commented that truck traffic from Katherine Drive to Rt 14 would be an excellent way to disperse traffic. Mr. Pierce stated it is still challenging to go from SR1 south to Milford. Mr. Pierce was concerned with the ranking and scoring criteria. Mr. Rothwell asked about Harrington Industrial Park being in the plan.

MOTION By Mr. Rothwell to recommend to Council. Second by Mr. Salzano.
Motion carried.

8. *******MEMBER REPORTS*******



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Mr. Thomas shared that there will be a workshop on state strategies on June 26, 2025, both virtually and in-person (Delaware room at DelDOT). This month, they released the story map. They are hoping to wrap up by December. The Office of State Planning has a new newsletter, and Mr. Thomas will forward it.

9. Staff Reports –

9.1 Financial & Administration– M. Smith & M. Vinson

a. monthly DelDOT invoice and financial reports (enclosure)

Ms. Vinson shared the monthly financials. Finishing the fiscal year and grant close-outs.

9.2 Studies & Maps – M. Jacob, M. Petit de Mange, M. Ward

Ms. Smith gave a summary of attending the ETC Freight Academy. Mr. Foglietta suggested a presentation at the Winter Freight Summit.

9.3 Outreach and Environmental Justice/Title VI – H. Wiles

9.4 Correspondence, Publications, Reports, Activities

a. Administrative Modifications (enclosure)

NONE

10. ADJOURN:

MOTION By Mr. Rothwell to adjourn. Second by Mr. Jordan.
Motion carried.

NEXT MEETING: August 19, 2025 @ 10 AM