



POB 383 / Dover, DE 19903 / <http://www.doverkentmpo.org> / (302) 387-6030 FAX: (302) 387-6032

DOVER/KENT COUNTY MPO TECHNICAL ADVISORY COMMITTEE
MINUTES OF July 2, 2025

DOVER/KENT MPO COUNCIL MEMBERS ATTENDING:

Robin R. Christiansen, Mayor, City of Dover, Chair

Cathy Smith for John Sisson, Chief Executive Officer, Delaware Transit Corporation, Vice Chair

Jody Sweeney, Commissioner, for Joanne Masten, President, Kent County Levy Court

Stephanie Johnson, Dir. of Planning, DE Dept. of Transportation, for Secretary Shanté Hastings

Jeffery Horvath for Sharon Bryson, Dir. DE Office of Hwy Safety DSHS, for Governor Matt Meyer, State of DE

MEMBERS NOT ATTENDING:

Santo Faronea, Mayor, Town of Cheswold

Camille Otto, for Division Administrator, Federal Highway Admin. (FHWA)(NV)

Terry Garcia Crewes, Regional Administrator, Region III, Federal Transit Admin. (FTA)(NV)

NON-MEMBERS ATTENDING:

Marilyn J. Smith, MPO Staff

Helen Wiles, MPO Staff

Malcolm Jacob, MPO Staff

Sarah Cahall, Town of Camden

Ted Foglietta, Century Engineering

Morgan Thrush, Century Engineering

Michael Petit de Mange, MPO Staff

Michelle Vinson, MPO Staff

Mike Ward, MPO Staff

Zach Prebula, KEP

Paul Johnson, Town of Clayton

1. INTRODUCTION OF MEMBERS & GUESTS

2. PUBLIC COMMENTS

None

3. ACTION ITEM: Approval of Agenda (enclosure)

MOTION By Mr. Sweeney to approve the agenda. Second by Mr. Sisson.
Motion carried.

4. ACTION ITEM: Approval of Minutes May 7, 2025 (enclosure)

MOTION By Mr. Sweeney to approve the minutes. Second by Mr. Sisson.
Motion carried.

5. ACTION ITEM: Approval of Minutes June 23, 2025 (enclosure)



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MOTION By Mr. Sweeney to approve the minutes. Second by Mr. Sisson.
Motion carried.

6. ACTION ITEM: Wheatley's Pond Road Intersections (<http://doverkentmpo.delaware.gov/wheatleys-pond-intersections-town-of-clayton/>) / Century Engineering, Ted Foglietta

Mr. Foglietta presented the study. The study area is Wheatley's Pond Rd Corridor between Huntington Dr and Baynard Farm Lane, with a specific focus on the intersections at School Lane, S Bassett St, and S Rodney St. Century presented recommendations to improve the intersections and the surrounding roadway network. Mr. Foglietta shared that this study had good public engagement, as well as business owners reaching out to share their concerns. Mr. Sweeney asked who sets the scope of work. Mr. Foglietta answered the MPO, which was set in coordination with the town requesting the study. Mr. Sweeney mentioned Rabbit Chase was going to have increased traffic due to a new school. Mr. Foglietta Underwood's corner was out of scope but will be in scope in FY 26. Mr. Sweeney pointed out that it is near the Rails to Trails property. Mr. Johnson shared that this was the first project he participated in. The town is split in half by the railroad. He thanked the MPO staff, Century Engineering, and Mr. Foglietta. Mr. Sweeney asked if paramedics can navigate.

MOTION By Mr. Sweeney to recommend to approve. Second by Mr. Sisson.
Motion carried.

7. ACTION ITEM: Cheswold RR Crossing / Century Engineering, Ted Foglietta

Mr. Jacob introduced the Study and Century Engineering. Mr. Foglietta shared the project's purpose and need. He shared the crash data, public outreach, and meetings with the Town of Cheswold and the Planning Commission. The project is broken into three phases. The first phase presented would be the intersection of Main and Commerce Streets. The second phase presented was from the intersection to the Methodist church. The third phase was from the intersection to the Cheswold firehouse. Mr. Sisson asked about accidents related to the awkward RR Crossing. Mr. Foglietta agreed that it is awkward and that arms would need to be moved. The railroad would be involved.

MOTION By Mr. Sisson to recommend to approve. Second by Mr. Sweeney.
Motion carried.

8. ACTION ITEM: East/West Freight Routes (<https://doverkentmpo.delaware.gov/east-west-truck-freight-routes-phase-2/>) / Century Engineering, Ted Foglietta

Mr. Foglietta presented the study. This is Phase 2 of the study. The purpose is to identify new routes for freight movers to use in Kent County, as some routes are difficult to use. He spoke about community engagement with industry and municipalities. He shared the recommendations and the approximate cost of those recommendations. Mr. Prebula thanked Century Engineering and the MPO staff.



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MOTION By Mr. Sweeney to approve. Second by Mr. Sisson.
Motion carried.

9. ACTION ITEM: Approval of Proposed Amendment to Personnel Policy Manual / M. Smith (enclosure)

MOTION By Mr. Sweeney to approve. Second by Mr. Horvath.
Motion carried.

10. ***MEMBER REPORTS*******

• Mr. Horvath appreciates the studies addressing pedestrian concerns. • Mr. Sweeney shared that the Kent County Levy Court is on summer break.

11. Staff Reports –

11.1 Financial & Administration– M. Smith & M. Vinson

a. monthly DelDOT invoice and financial reports (enclosure)

Ms. Vinson shared the monthly financials. We are finishing the fiscal year and grant close-outs.

11.2 Studies & Maps – M. Jacob, M. Petit de Mange, M. Ward

Ms. Smith gave a summary of attending the ETC Freight Academy, thanking DelDOT for sponsoring her. She noted there will be a write-up in the next MPO Newsletter.

11.3 Outreach and Environmental Justice/Title VI – H. Wiles

11.4 Correspondence, Publications, Reports, Activities

a. Administrative Modifications (enclosure)

NONE

10. ADJOURN:

MOTION By Mr. Sweeney to adjourn. Second by Mr. Sisson.
Motion carried.

NEXT MEETING: September 3, 2025 @ 3 PM