



POB 383 / Dover, DE 19903 / <http://www.doverkentmpo.org> / (302) 387-6030 FAX: (302) 387-6032

DOVER/KENT COUNTY MPO PUBLIC ADVISORY COMMITTEE
June 12, 2025 MINUTES

PUBLIC ADVISORY COMMITTEE MEMBERS ATTENDING:

Tracey Miller, Vice Chair	Doug Atkin	Bruce Snow
Dana Shelton	Darin Dell	Peter Brown Sr.

MEMBERS NOT ATTENDING:

Dr. Phyllis B. Collins, Chair	Gary Dodge	Katie Macklin
Edwin Perez	Heather Pepper	

NON-MEMBERS ATTENDING:

Mike Ward, MPO Staff	Malcolm Jacob, MPO Staff
Helen Wiles, MPO Staff	Michelle Vinson, MPO Staff
Ted Foglietta, Century Engineering	Morgan Thrush, Century Engineering
Jeff Reigner, Kittleson & Associates	Kimi Moore, Delaware Youth Committee

NO QUORUM WAS MADE.

1. INTRODUCTION OF MEMBERS & GUESTS

2. PUBLIC COMMENTS

None

3. ACTION ITEM: Approval of Agenda (enclosure)

4. ACTION ITEM: Approval of Minutes April 10, 2025 (enclosure)

5. ACTION ITEM: SS4A Kent County Comprehensive Safety Action Plan
(<https://doverkentmpo.delaware.gov/ss4a-kent-county-safety-action-plan/>) / Kittleson & Associates, Jeff Reigner

Mr. Reigner presented the plan. It was asked if this is a new plan or an update. Answered it is a new plan, and the best practice would be to revisit it every five years. Mr. Reigner explained that if a municipality wanted to apply for the Federal Highway Administration's Safe Streets money, it needed to have a safety action plan in place. Mr. Reigner shared the plan overview and goal. Public engagement was achieved through a survey shared at events in Kent County and a Safety Working group formed with multiple organizations and municipalities throughout Kent County. A crash analysis was completed and the results shared. He completed his presentation with recommendations and an implementation plan. He also said that the MPO Council will be holding a special session to review the plan, as DKMPO and Milford are applying for the Safe Streets grant, and the deadline is quickly approaching.

Members' Present Concur



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6. ACTION ITEM: Wheatley's Pond Road Intersections
(<http://doverkentmpo.delaware.gov/wheatleys-pond-intersections-town-of-clayton/>) / **Century Engineering, Ted Foglietta**

Mr. Foglietta presented the study. The study area is Wheatley's Pond Rd Corridor between Huntington Dr and Baynard Farm Lane, with a specific focus on the intersections at School Lane, S Bassett St, and S Rodney St. Century presented recommendations to improve the intersections and the surrounding roadway network. Mr. Foglietta shared that this study had good public engagement, as well as business owners reaching out to share their concerns.

Members' Present Concur

7. ACTION ITEM: East/West Freight Routes (<https://doverkentmpo.delaware.gov/east-west-truck-freight-routes-phase-2/>) / **Century Engineering, Ted Foglietta**

Mr. Foglietta presented the study. This is Phase 2 of the study. The purpose is to identify new routes for freight movers to use in Kent County, as some routes are difficult to use. He spoke about the community engagement with industry and municipalities. He shared the recommendations and the approximate cost of those recommendations.

Members' Present Concur

8. ***MEMBER REPORTS*******

NONE

9. Staff Reports –

9.1 Financial & Administration– M. Smith & M. Vinson

a. monthly DelDOT invoice and financial reports (enclosure)

Ms. Vinson shared the monthly financials.

9.2 Studies & Maps – M. Jacob, M. Petit de Mange, M. Ward

Mr. Jacob shared that the MPO was working on the Town of Camden sidewalk and Little Creek Sidewalks, as well as trying to help Little Creek find solutions for the challenge of speeding through the town.

9.3 Outreach and Environmental Justice/Title VI – H. Wiles

Ms. Wiles shared that she was working on the MPO's public participation plan. She mentioned she sent an email asking for stories, and she was still accepting them if they could be sent by the following Tuesday.



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9.4 Correspondence, Publications, Reports, Activities

a. Administrative Modifications (enclosure)

10. ADJOURN:

NEXT MEETING: August 14, 2025 @ 6 PM