

**DOVER/KENT COUNTY MPO
FY2025 INVOICE SUMMARY**

Starting Balance \$ 1,162,500.00

<u>Month</u>	<u>Invoice</u>	<u>Amount Remaining</u>	<u>% Budget Remaining</u>
July	\$ 31,447.13	\$ 1,131,052.87	97.3%
August	\$ 58,048.07	\$ 1,073,004.80	92.3%
September	\$ 101,232.56	\$ 971,772.24	83.6%
October	\$ 121,225.05	\$ 850,547.19	73.2%
November	\$ 104,543.83	\$ 746,003.36	64.2%
December	\$ 75,972.57	\$ 670,030.79	57.6%
January	\$ 70,034.25	\$ 599,996.54	51.6%
February	\$ 75,478.75	\$ 524,517.79	45.1%
March	\$ 48,337.37	\$ 476,180.42	41.0%
April	\$ 123,075.10	\$ 353,105.32	30.4%
May	\$ 52,420.67	\$ 300,684.65	25.9%
June A	\$ 36,635.43	\$ 264,049.22	22.7%
June B	\$ 65,484.68	\$ 198,564.54	17.1%
	\$963,935.46		

*The FY25 starting amount of \$946,433.00 is the FY25 funds shown by DelDOT as having been obligated to DKMPO.

FY2025 (Prepay) INVOICE SUMMARY

Starting Balance \$ 151,312.50

<u>Month</u>	<u>FHWA</u>	<u>FTA</u>	<u>Total</u>	<u>Amount Remaining</u>	<u>% Budget Remaining</u>
July	\$ -	\$ -	\$ -	\$ 151,312.50	100.0%
August	\$ -	\$ -	\$ -	\$ 151,312.50	100.0%
September	\$ 8,972.56	\$ 4,773.95	\$ 13,746.51	\$ 137,565.99	90.9%
October	\$ 16,971.51	\$ 7,273.50	\$ 24,245.01	\$ 113,320.98	74.9%
November	\$ 14,636.14	\$ 6,272.63	\$ 20,908.77	\$ 92,412.21	61.1%
December	\$ 10,636.16	\$ 4,558.35	\$ 15,194.51	\$ 77,217.70	51.0%
January	\$ 9,804.80	\$ 4,202.06	\$ 14,006.86	\$ 63,210.84	41.8%
February	\$ 10,567.03	\$ 4,528.73	\$ 15,095.76	\$ 48,115.08	31.8%
March	\$ 6,767.23	\$ 2,900.24	\$ 9,667.47	\$ 38,447.61	25.4%
April	\$ 1,157.81	\$ 496.21	\$ 1,654.02	\$ 36,793.59	24.3%
May	\$ 7,338.89	\$ 3,145.24	\$ 10,484.13	\$ 26,309.46	17.4%
June A	\$ 5,128.96	\$ 2,198.13	\$ 7,327.09	\$ 18,982.37	12.5%
June B	\$ 7,567.86	\$ 3,529.08	\$ 11,096.94	\$ 7,885.43	5.2%
			\$143,427.07		



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June Progress Report Fiscal Year 2025 Unified Planning Work Program

25-01.01 General Administration

Catching up on emails, correspondence, snail mail, desk reading, time sheet and summary, organizing work space and responding to emails.

25-01.02 Financial and Personnel Administration

Process timesheets and work summaries, POs and checks check-ins with staff, review insurance documents, budget review, staff meeting prep, exit meeting with intern, Bank of America info sheet.

25-01.03 Support for Council and Committees

PAC/TAC Council mtg prep and attendance, working to fill PAC vacancies.

25-02.01 Prepare FY26 UPWP

Consultation with FHWA, coordination with DelDOT.

25-02.02 FY25 UPWP Implementation

Meeting on project status check-ins, status meeting with consultant to finalize, staff and consultants, finalizing projects.

25-03.01 Public Meetings & General Outreach

CDCC Awards dinner, mini golf, LCD,
Meeting with RIT and extend VR contract, WISE.

25-03.02 Newsletter/E-news/Multimedia/Video/Website Social Media

Update the website, social media, and mailing list.

25.05.01 Operate & Maintain GIS

Research on ArcGIS Pro migration. Found questionnaire relative to guide individuals through the migration process. Filled out the questionnaire and gave it to the admin, as she is the License Manager.

25-06.01 Staff Training

Staff meeting, attend Freight Academy in NJ, Bike DE Summit, LCD closing retreat and follow-up tasks, DE APA Lunch & Learn, LCD homework, LCD Energy & Environment day, LCD follow-up.

25-09.01 Inter-Regional Coordination

UD Policy Forum, Freight Working Group, prep and follow-up Freight Academy, Delmarva Freight Summit, coordination with DDP, DDP workshop.

25-09.02 Coordination with Kent County

Review Kent County QOL comments.

25-09.03 Coordination with municipalities

League of Local Governments dinner, respond to Dover City

Manager request, review DAC materials, Bikeway Innovation Grant coordination.

25-09.04 Coordination with State Agencies

Meeting with DelDOT Planning, Office of Highway Safety Director, CTP meeting with DelDOT submissions review and prep, gathering information and contacts for DART Planner for various GIS files that have not been created within the MPO relative to any study, PLUS meeting, PLUS comments, and CTP discussion and research.

25-09.05 Coordination with other agencies, including federal

STIC follow-up, FHWA monthly meeting.

25-10.01 Cheswold RR Crossing Upgrade (Main & Commerce Streets)

Discussion with Century, Cheswold RR study coordination.

25-10.02 Wheatley's Pond Road & School Lane Intersections Improvements

Proofreading and feedback, discussion with consultant, TAC presentation, coordination with the consultant and project sponsor, prep for project close-out.

25-10.03 Dover Corridor Improvements – SR 9 / SR 1

Project close-out.

25-10.04 Little Creek Sidewalk & Crosswalk Improvement

Little Creek study narrative and coordination, meeting with the Little Creek town council, and workshop preparation.

25-10.06 South Central Kent County Circulation & Sufficiency

Coordination with the consultant and project sponsor, prep for project close-out.

25-10.07 Camden Sidewalk Gaps

Consultation with staff, update three layouts for this project to allow the planner to place them in a slide presentation and/or narrative for the study.

25-10.08 East/West Freight Routes Phase 2

Proofreading and feedback, discussion with the consultant, TAC presentation, follow-up with project sponsor, preparing for Delmarva Freight Summit.

25-10.11 Clayton to Marydel Rails-to-Trails Feasibility

Coordination of fieldwork with DelDOT and MDOT, project



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**June Progress Report
Fiscal Year 2025
Unified Planning Work Program**

research.

25-10.14 On-Call Consultant Planning Support Services

Dover State Street at South Dover Elementary follow-up with consultant.

25-10.17 Milford-Slaughter Beach Shared Use Path

Prepare coordination with the consultant and submit it to the project sponsors, preparing for the project close-out report.

25-11.03 Expanded Rail Corridor Land Use

Creating a line file of the Natural Gas Transmission lines for both Sussex and New Castle Counties. There is great interest in this, as much of the Rail line in New Castle County has transmission lines adjacent to it. This file is a replication of the NPMS (National Pipeline Mapping System) Public Map Viewer, culling out parcels and querying those impacted by wetlands & Riverian wetlands. Researching what exactly Riverian wetlands are and their origin. Appear to be man-made drainage ditches for low lying fields with poor drainage. Attribute field(s) created for wetlands and placed a note indicating wetlands impact with advisement to contact applicable jurisdictions for development. Complete the creation of the GIS file for LNG transmission lines and copy it into the Expanded Rail study project.

25-11.05 School District Walk Zone Analysis

Discussion of fieldwork results, queuing memo to DelDOT follow-up.

25-11.06 Safe Street for All (SS4A)

SS4A draft document review, TAC presentation, Prep for Council final approval, developing meetings with GAP team, Milford, Dover, regarding grant and US13 applications for Milford, finalizing Safety Action Plan, meetings with prep, letters of support, coordination with GAP team and consultant and MPO DelDOT, Application submission, SS4A mapping for grant applications.

Dover Kent County MPO FY25June A 2025
Expenses / Allocations

Record of Expenditures					80% Federal Funds			20% State Match			TOTAL
Projects	Salaries	Taxes & Benefits	Other Expenses	Total Cash Expenditures	FHWA 56%	FTA 24%	TOTAL FEDERAL	FHWA 14%	FTA 6%	TOTAL STATE	Total Reimbursement
25-01 Program Support & Administration	\$ 12,162.15	\$ 944.37	\$ 865.08	\$ 13,971.60	\$ 7,824.10	\$ 3,353.18	\$ 11,177.28	\$ 1,956.02	\$ 838.30	\$ 2,794.32	\$ 13,971.60
25-02 UPWP	\$ 502.22	\$ 539.63	\$ 424.04	\$ 1,465.89	\$ 820.90	\$ 351.81	\$ 1,172.71	\$ 205.22	\$ 87.95	\$ 293.18	\$ 1,465.89
25-03 Public Outreach & Education	\$ 5,585.94	\$ 1,210.41	\$ 3,186.64	\$ 9,982.99	\$ 5,590.47	\$ 2,395.92	\$ 7,986.39	\$ 1,397.62	\$ 598.98	\$ 1,996.60	\$ 9,982.99
25-04 TIP	\$ -	\$ 404.71	\$ 318.01	\$ 722.72	\$ 404.72	\$ 173.45	\$ 578.18	\$ 101.18	\$ 43.36	\$ 144.54	\$ 722.72
25-05 Data Collection, Management & Distribution	\$ 561.90	\$ 535.03	\$ 1,499.04	\$ 2,595.97	\$ 1,453.74	\$ 623.03	\$ 2,076.78	\$ 363.44	\$ 155.76	\$ 519.19	\$ 2,595.97
25-06 Planning & Technical Analysis	\$ 5,266.65	\$ 404.71	\$ 689.31	\$ 6,360.67	\$ 3,561.98	\$ 1,526.56	\$ 5,088.54	\$ 890.49	\$ 381.64	\$ 1,272.13	\$ 6,360.67
25-07 Air Quality Analysis, Coord., & Outreach	\$ 48.68	\$ 404.71	\$ 318.01	\$ 771.40	\$ 431.98	\$ 185.14	\$ 617.12	\$ 108.00	\$ 46.28	\$ 154.28	\$ 771.40
25-08 Amend MTP	\$ -	\$ 1,081.63	\$ 848.04	\$ 1,929.67	\$ 1,080.62	\$ 463.12	\$ 1,543.74	\$ 270.15	\$ 115.78	\$ 385.93	\$ 1,929.67
25-09 3C Planning Process, Reg. Project Implemt.	\$ 3,843.48	\$ 673.07	\$ 695.33	\$ 5,211.88	\$ 2,918.65	\$ 1,250.85	\$ 4,169.50	\$ 729.66	\$ 312.71	\$ 1,042.38	\$ 5,211.88
25-10 Transportation Planning Studies & Projects	\$ 4,521.98	\$ 6,620.16	\$ 44,339.96	\$ 55,482.10	\$ 31,069.98	\$ 13,315.70	\$ 44,385.68	\$ 7,767.49	\$ 3,328.93	\$ 11,096.42	\$ 55,482.10
25-11 Continuing Projects	\$ 2,415.82	\$ 673.07	\$ 536.33	\$ 3,625.22	\$ 2,030.12	\$ 870.05	\$ 2,900.18	\$ 507.53	\$ 217.51	\$ 725.04	\$ 3,625.22
Total FY 24 Monthly Exps	\$ 34,908.82	\$ 13,491.50	\$ 53,719.79	\$ 102,120.11	\$ 57,187.26	\$ 24,508.83	\$ 81,696.09	\$ 14,296.82	\$ 6,127.21	\$ 20,424.02	\$ 102,120.11

\$ 102,120.11

\$ 102,120.11

	Local Match (when applicable)		20% State Match			
	FHWA	FTA	FHWA 14%		FTA 6%	
	Subtract from State match	Subtract from State Match		Remaining Balance		Remaining Balance
Beginning Balance				\$ 103,612.50		\$ 47,700.00
July 2024				\$ 103,612.50		\$ 47,700.00
August 2024				\$ 103,612.50		\$ 47,700.00
September 2024	\$ 5,200.00	\$ 1,300.00	\$ 8,972.56	\$ 94,639.94	\$ 4,773.95	\$ 42,926.05
October 2024			\$ 16,971.51	\$ 77,668.43	\$ 7,273.50	\$ 35,652.55
November 2024			\$ 14,636.14	\$ 63,032.29	\$ 6,272.63	\$ 29,379.92
December 2024			\$ 10,636.16	\$ 52,396.13	\$ 4,558.35	\$ 24,821.57
January 2025			\$ 9,804.80	\$ 42,591.33	\$ 4,202.06	\$ 20,619.51
February 2025			\$ 10,567.03	\$ 32,024.30	\$ 4,528.73	\$ 16,090.78
March 2025			\$ 6,767.23	\$ 25,257.07	\$ 2,900.24	\$ 13,190.54
April 2025	\$ 16,072.70	\$ 6,888.30	\$ 1,157.81	\$ 24,099.26	\$ 496.21	\$ 12,694.33
May 2025			\$ 7,338.89	\$ 16,760.37	\$ 3,145.24	\$ 9,549.09
June 2025 (A)			\$ 5,128.96	\$ 11,631.41	\$ 2,198.13	\$ 7,350.96
June 2025 (B)	\$ 1,600.00	\$ 400.00	\$ 7,567.86	\$ 4,063.55	\$ 3,529.08	\$ 3,821.88
Projects						
25-01 Administration			\$ 1,956.02		\$ 838.30	\$ 2,794.32
25-02 UPWP			\$ 205.22		\$ 87.95	\$ 293.18
25-03 Public Outreach			\$ 1,397.62		\$ 598.98	\$ 1,996.60
25-04 TIP			\$ 101.18		\$ 43.36	\$ 144.54
25-05 Data Management			\$ 363.44		\$ 155.76	\$ 519.19
25-06 Planning & Technical Analysis			\$ 890.49		\$ 381.64	\$ 1,272.13
25-07 Air Quality			\$ 108.00		\$ 46.28	\$ 154.28
25-08 Amend MTP			\$ 270.15		\$ 115.78	\$ 385.93
25-09 3 C Planning Process			\$ 729.66		\$ 312.71	\$ 1,042.38
25-10 Transportation Planning Projects			\$ 7,767.49		\$ 3,328.93	\$ 11,096.42
25-11 Continuing Projects			\$ 507.53		\$ 217.51	\$ 725.04
Totals			\$ 14,296.82		\$ 6,127.21	\$ 20,424.02
						Total 20% State Match to Federal Funds

Personnel Expenses:

Salaries	\$ 34,908.82
Basic Life	\$ 431.16
Insurance Reimbursement	\$ 955.11
457 Employer Contribution	\$ 1,742.11
Hiring & Moving Expenses	\$ -
Dental	\$ 133.57
Vision	\$ 34.15
Health Insurance	\$ 6,442.82
Insurance-AFLAC	\$ 74.43
Ins L/T	\$ 223.91
Ins S/T	\$ 216.58
Voluntary Ins -Life and AD&D	\$ (41.03)
Medicare Tax	\$ 621.45
Social Security Tax	\$ 2,657.24
Educational Assistance	
Personnel Expenses:	\$ 48,400.32

Non-Personnel Exps:

Auditing Services	\$ -
Bank Fees	\$ (7.00)
Cleaning Service	\$ 260.00
Computer - Hardware	\$ -
Computer - Software	\$ 1,996.83
Conf., Meetings & Training	\$ 2,072.40
Mileage Reimbursement	\$ 869.05
Dues	\$ 1,355.00
Electric Service	\$ 200.00
Equip Lease - Copier	\$ 328.78
Equip Lease - Postage Mach	\$ -
Exhibition Fees	\$ -
Insurance - Liability	
Insurance - WC	\$ 1,902.00
Internet Access	\$ 257.37
IT Services	\$ 416.00
Materials and Advertising	\$ -
MPO Committee Meetings	\$ -
Office Supplies - General	\$ 968.80
Office Supplies - Furniture	\$ -
PAC Workshop	\$ -
Plan/Eng Consultants	\$ 40,570.99
Postage	\$ 109.30
Printing	\$ 49.48
ADP Fees	\$ 215.74
Public Outreach General	\$ -
Public Workshops	\$ -
Recruitment	\$ -
Registered Agent/Corp Tax	\$ -
Rent	\$ 1,860.00
Subscriptions	\$ -
Telephone	\$ 180.00
Travel	\$ 120.00
Miscellaneous Income	\$ (4.95)

Non-Personnel Exps:	\$ 53,719.79
Personnel Expenses:	\$ 48,400.32

TOTAL EXPENSES:	\$ 102,120.11
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MAY Progress Report Fiscal Year 2025 Unified Planning Work Program

25-01.01 General Administration

Catching up on emails, correspondence, snail mail, desk reading, Filing, leave accrual, and new Xerox installation.

25-01.02 Financial and Personnel Administration

Timesheets and work summaries, POs and checks, check-ins with staff, budget review, staff meeting prep, DelDOT/SS4A/STIC Invoices, leave accrual, bank rec, monthly reports, Mission Square.

25-01.03 Support for Council and Committees

PAC/TAC Council mtg prep and attendance, Coordinate City of Dover PAC appointees, upload Council materials to DKMPO website.

25-02.01 Prepare FY26 UPWP

Writing, revising, and discussion, final document for the website, Consultation, Debrief meetings with FHWA consultants, follow-up with City of Dover, coordination with DelDOT.

25-02.02 FY25 UPWP Implementation

Project status check-ins, meeting with staff and consultants.

25-03.01 Public Meetings & General Outreach

Return travel from Imagine RIT, Follow-up and wrap-up meetings with the RIT team, Nonprofit Forum, VR project meeting, and future planning, Meetings with community partners, CenDel Board meeting. Consultation with Outreach Manager, KSLA, CDCC, LDC Next Gen Summit.

25-03.02 Newsletter/E-news/Multimedia/Video/Website Social Media

Update the website, social media, and mailing list; create a poster for the AHL conference; and complete PPP.

25-05.01 Operate & Maintain GIS

Meeting with ESRI Representative, create additional generic files that may be relevant to projects in the future, and additional tutorials for Experience Builder.

25-06.01 Staff Training

Staff meeting, prep for AMPO, LCD flight for May session, and follow-up, LCD volunteering.

25-06.04 Toward Zero Deaths

Office of Highway Safety public workshop, chalked crosswalk at Dover High School.

25-09.01 Inter-Regional Coordination

Freight Academy prep and mtg, ACEC prep and presentation, Urban/Rural Freight Corridors webinar, Delmarva Freight working group.

25-09.02 Coordination with Kent County

Kent County QOL comments

25-09.03 Coordination with municipalities

Meeting with the new planner at the City of Dover, Bikeway Innovation Grant coordination, DAC comments, and meetings.

25-09.04 Coordination with State Agencies

CTP project discussion, DelDOT Roundtable mtg #2, DelDOT Ped Council, CTP meeting, meeting with DelDOT Planning Director & Operations/Management Director, PLUS comments.

25-09.05 Coordination with other agencies, including federal

Correspondence DelDOT RE: Secretary Duffy memo, respond to the request from Senator Blunt Rochester's office, Letter of support for Rails-to-Trails, Complete the GAO survey, and DDP meeting.

25-10.01 Cheswold RR Crossing Upgrade (Main & Commerce Streets)

Meeting with Century, Council presentation, project coordination, and proofreading of the draft.

25-10.02 Wheatley's Pond Road & School Lane Intersections Improvements

Meeting with Century, update website/study page

25-10.04 Little Creek Sidewalk & Crosswalk Improvement

Meeting with Mayor Strouse, implementation discussion with the Office of Highway Safety, Consultation with staff, Little Creek study coordination, writing of narrative, and fieldwork research.

25-10.06 South Central Kent County Circulation & Sufficiency

Council presentation, update website/study page.

25-10.07 Camden Sidewalk Gaps

Workshop on May 20, 2025, project discussion, consultation with staff, editing shape, creating additional GIS files for the upcoming meeting, and indicating this project (Pedestrian System and Primary Trip Generators maps for display at the meeting), additional edits are required for the display board and within the update of existing GIS file(s) to reflect corrections and additions to this project, both online and desktop, create & print several layouts for visual aid workshop.

25-10.08 East/West Freight Routes Phase 2

Meeting with Century, consultation, and coordination with the project sponsor.



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**MAY Progress Report
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25-10.10 Statewide Rail Plan Update

Meeting with the consultant and DelDOT, coordination with the Expanded Rail Corridor study.

25-10.14 On-Call Consultant Planning Support Services

Dover State Street at South Dover Elementary, follow-up with consultant- Council presentation

25-10.17 Milford-Slaughter Beach Shared Use Path

Coordination with the consultant and project sponsors, Prep for project close-out, proofreading.

25-11.03 Expanded Rail Corridor Land Use

Consultation with staff, discussion with DelDOT, coordination with the Statewide Rail Plan update, reviewing queried parcels along the Rails for New Castle and Sussex Counties, adding some areas of multi-zoned parcels, and editing files to reflect these changes. Queried parcels for those that were less than 7 acres to start removal from the generated file. Removal of parcels located in Ag-Easement areas and Forested Easement areas requires a visual inspection of improved and developed parcels, including substation locations within Sussex County relative to rail. Started to initiate & reacclimate the project for Sussex and New Castle County Land Use Rail Study and finding some updates relative to zoning as I review the file, additional split zoned parcels.

25-11.05 School District Walk Zone Analysis

Assistance with school district walk zone work.

25-11.06 Safe Street for All (SS4A)

Pop-up at Dover Days, meetings, Safety Working Group meeting, Coordinate with GAP team, Milford, Smyrna, Dover, regarding possible grant applications, finalizing Safety Action Plan Meetings, coordinate with consultant and with municipalities, coordinate with DelDOT, outreach to DLLG, scheduled all pop ups in advance of vacation, SS4A background research.

Dover Kent County MPO FY25 May 2025
Expenses / Allocations

Record of Expenditures					80% Federal Funds			20% State Match			TOTAL
Projects	Salaries	Taxes & Benefits	Other Expenses	Total Cash Expenditures	FHWA 56%	FTA 24%	TOTAL FEDERAL	FHWA 14%	FTA 6%	TOTAL STATE	Total Reimbursement
25-01 Program Support & Administration	\$ 7,849.75	\$ 627.22	\$ 505.06	\$ 8,982.03	\$ 5,029.94	\$ 2,155.69	\$ 7,185.62	\$ 1,257.48	\$ 538.92	\$ 1,796.41	\$ 8,982.03
25-02 UPWP	\$ 636.31	\$ 358.40	\$ 286.18	\$ 1,280.89	\$ 717.30	\$ 307.41	\$ 1,024.71	\$ 179.32	\$ 76.85	\$ 256.18	\$ 1,280.89
25-03 Public Outreach & Education	\$ 3,893.76	\$ 808.47	\$ 1,578.29	\$ 6,280.52	\$ 3,517.09	\$ 1,507.32	\$ 5,024.42	\$ 879.27	\$ 376.83	\$ 1,256.10	\$ 6,280.52
25-04 TIP	\$ -	\$ 268.79	\$ 214.65	\$ 483.44	\$ 270.73	\$ 116.03	\$ 386.75	\$ 67.68	\$ 29.01	\$ 96.69	\$ 483.44
25-05 Data Collection, Management & Distribution	\$ 624.43	\$ 360.84	\$ 286.18	\$ 1,271.45	\$ 712.01	\$ 305.15	\$ 1,017.16	\$ 178.00	\$ 76.29	\$ 254.29	\$ 1,271.45
25-06 Planning & Technical Analysis	\$ 1,387.44	\$ 268.79	\$ 214.65	\$ 1,870.88	\$ 1,047.69	\$ 449.01	\$ 1,496.70	\$ 261.92	\$ 112.25	\$ 374.18	\$ 1,870.88
25-07 Air Quality Analysis, Coord., & Outreach	\$ -	\$ 268.79	\$ 214.65	\$ 483.44	\$ 270.73	\$ 116.03	\$ 386.75	\$ 67.68	\$ 29.01	\$ 96.69	\$ 483.44
25-08 Amend MTP	\$ -	\$ 715.61	\$ 572.37	\$ 1,287.98	\$ 721.27	\$ 309.12	\$ 1,030.38	\$ 180.32	\$ 77.28	\$ 257.60	\$ 1,287.98
25-09 3C Planning Process, Reg. Project Implemt.	\$ 2,409.77	\$ 448.87	\$ 942.25	\$ 3,800.89	\$ 2,128.50	\$ 912.21	\$ 3,040.71	\$ 532.12	\$ 228.05	\$ 760.18	\$ 3,800.89
25-10 Transportation Planning Studies & Projects	\$ 7,640.50	\$ 4,385.78	\$ 11,544.36	\$ 23,570.64	\$ 13,199.56	\$ 5,656.95	\$ 18,856.51	\$ 3,299.89	\$ 1,414.24	\$ 4,714.13	\$ 23,570.64
25-11 Continuing Projects	\$ 2,285.96	\$ 448.87	\$ 373.68	\$ 3,108.51	\$ 1,740.77	\$ 746.04	\$ 2,486.81	\$ 435.19	\$ 186.51	\$ 621.70	\$ 3,108.51
Total FY 24 Monthly Exps	\$ 26,727.92	\$ 8,960.43	\$ 16,732.32	\$ 52,420.67	\$ 29,355.58	\$ 12,580.96	\$ 41,936.54	\$ 7,338.89	\$ 3,145.24	\$ 10,484.13	\$ 52,420.67

\$ 52,420.67

Local Match (when applicable)					20% State Match	
	FHWA	FTA	FHWA 14%	FTA 6%		
	Subtact from State match	Subtract from State Match		Remaining Balance		Remaining Balance
Beginning Balance				\$ 103,612.50		\$ 47,700.00
July 2024				\$ 103,612.50		\$ 47,700.00
August 2024				\$ 103,612.50		\$ 47,700.00
September 2024	\$ 5,200.00	\$ 1,300.00	\$ 8,972.56	\$ 94,639.94	\$ 4,773.95	\$ 42,926.05
October 2024			\$ 16,971.51	\$ 77,668.43	\$ 7,273.50	\$ 35,652.55
November 2024			\$ 14,636.14	\$ 63,032.29	\$ 6,272.63	\$ 29,379.92
December 2024			\$ 10,636.16	\$ 52,396.13	\$ 4,558.35	\$ 24,821.57
January 2025			\$ 9,804.80	\$ 42,591.33	\$ 4,202.06	\$ 20,619.51
February 2025			\$ 10,567.03	\$ 32,024.30	\$ 4,528.73	\$ 16,090.78
March 2025			\$ 6,767.23	\$ 25,257.07	\$ 2,900.24	\$ 13,190.54
April 2025	\$ 16,072.70	\$ 6,888.30	\$ 1,157.81	\$ 24,099.26	\$ 496.21	\$ 12,694.33
May 2025			\$ 7,338.89	\$ 16,760.37	\$ 3,145.24	\$ 9,549.09
June 2025 (A)				\$ 16,760.37		\$ 9,549.09
June 2025 (B)				\$ 16,760.37		\$ 9,549.09
Projects					Total 20% State Match to Federal Funds	
25-01 Administration			\$ 1,257.48		\$ 538.92	\$ 1,796.41
25-02 UPWP			\$ 179.32		\$ 76.85	\$ 256.18
25-03 Public Outreach			\$ 879.27		\$ 376.83	\$ 1,256.10
25-04 TIP			\$ 67.68		\$ 29.01	\$ 96.69
25-05 Data Management			\$ 178.00		\$ 76.29	\$ 254.29
25-06 Planning & Technical Analysis			\$ 261.92		\$ 112.25	\$ 374.18
25-07 Air Quality			\$ 67.68		\$ 29.01	\$ 96.69
25-08 Amend MTP			\$ 180.32		\$ 77.28	\$ 257.60
25-09 3 C Planning Process			\$ 532.12		\$ 228.05	\$ 760.18
25-10 Transportation Planning Projects			\$ 3,299.89		\$ 1,414.24	\$ 4,714.13
25-11 Continuing Projects			\$ 435.19		\$ 186.51	\$ 621.70
Totals			\$ 7,338.89		\$ 3,145.24	\$ 10,484.13

TOTAL EXPENSES: \$ 52,420.67

Non-Personnel Exps:		
Auditing Services	\$	3,525.00
Bank Fees	\$	7.00
Cleaning Service	\$	260.00
Computer - Hardware	\$	-
Computer - Software	\$	383.93
Conf., Meetings & Training	\$	615.00
Mileage Reimbursement	\$	-
Dues	\$	-
Electric Service	\$	200.00
Equip Lease - Copier	\$	153.65
Equip Lease - Postage Mach	\$	65.82
Exhibition Fees	\$	-
Insurance - Liability		
Insurance - WC	\$	-
Internet Access	\$	257.37
IT Services	\$	416.00
Materials and Advertising	\$	-
MPO Committee Meetings	\$	-
Office Supplies - General	\$	442.78
Office Supplies - Furniturel	\$	-
PAC Workshop	\$	-
Plan/Eng Consultants	\$	8,038.60
Postage	\$	-
Printing	\$	39.87
ADP Fees	\$	145.10
Public Outreach General	\$	-
Public Workshops	\$	-
Recruitment	\$	-
Registered Agent/Corp Tax	\$	-
Rent	\$	1,860.00
Subscriptions	\$	-
Telephone	\$	180.00
Travel	\$	144.98
Miscellaneous Income	\$	(2.78)
Non-Personnel Exps:	\$	16,732.32

Personnel Expenses:		
Salaries	\$	26,727.92
Basic Life	\$	431.16
Insurance Reimbursement	\$	955.11
457 Employer Contribution	\$	1,388.14
Hiring & Moving Expenses	\$	-
Dental	\$	134.87
Vision	\$	34.17
Health Insurance	\$	3,221.41
Insurance-AFLAC	\$	141.38
Ins L/T	\$	223.91
Ins S/T	\$	216.58
Voluntary Ins -Life and AD&D	\$	8.21
Medicare Tax	\$	418.03
Social Security Tax	\$	1,787.46
Educational Assistance		
Personnel Expenses:	\$	35,688.35

Personnel Expenses: \$ 35,688.35