



POB 383 / Dover, DE 19903 / <http://www.doverkentmpo.org> / (302) 387-6030 FAX: (302) 387-6032

DOVER/KENT COUNTY MPO PUBLIC ADVISORY COMMITTEE

August 14, 2025, MINUTES

PUBLIC ADVISORY COMMITTEE MEMBERS ATTENDING:

Tracey Miller, Vice Chair	Doug Atkin	Bruce Snow
Edwin Perez	Darin Dell	

MEMBERS NOT ATTENDING:

Dr. Phyllis B. Collins, Chair	Gary Dodge	Katie Macklin
Dana Shelton	Heather Pepper	Peter Brown Sr.
Albert Holmes, Jr.		

NON-MEMBERS ATTENDING:

Marilyn J. Smith, MPO Staff	Mike Ward, MPO Staff
Malcolm Jacob, MPO Staff	Michelle Vinson, MPO Staff
Helen Wiles, MPO Staff	Leah Kacanda, WRA

NO QUORUM

1. INTRODUCTION OF MEMBERS & GUESTS
2. PUBLIC COMMENTS
3. *ACTION ITEM:* Approval of Agenda (enclosure)
4. *ACTION ITEM:* Approval of Minutes April 10, 2025 (enclosure)
5. *ACTION ITEM:* Approval of Minutes June 12, 2025 (enclosure)
6. *ACTION ITEM:* Milford Slaughter Beach SUP Feasibility (<https://www.publicinput.com/milford-slaughterbeach>) / M. Smith, WRA, Leah Kacanda

Ms. Kacanda presented the study. She explained that the study was funded through a grant received by the City of Milford and Town of Slaughter Beach from the U.S. DOT Thriving Communities program. She explained how data was collected, public involvement, and how the study offered four options over five sections from S. Rehoboth Blvd to the Canal Bridge. The possibilities included no building, adding shoulders, a shared-use path, and a shared-use path with roadway reconstruction.

Mr. Snow asked about stormwater drainage being underground. Ms. Kacanda answered that there was not enough slope. Mr. Snow commented on the elevated walkway and asked about the demand for bike/ped improvements. Mr. Ward commented that it is in the Milford Bike Plan. Ms. Miller commented that it was good to have the opportunity for grant funding, even though the recommendations are “no build.” Mr. Atkin would have liked to see other bike ped projects funded. Mr. Dell stated that eventually it may have to be completed for public safety.



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Members' Present Concur

7. ***ACTION ITEM: Little Creek Pedestrian Improvements***
(<https://doverkentmpo.delaware.gov/little-creek-sidewalk-crosswalk-improvements/>) / M. Jacob

Mr. Jacob began his presentation by sharing that the Town of Little Creek had requested an inventory of sidewalks and recommendations for improving transportation safety. He stated the MPO worked with DelDOT and the Office of Highway Safety on the recommendations. The Town of Little Creek faces a challenge with speeding, and its efforts to address the issue have not been effective. Mr. Jacob explained the MPO's research process and its outreach with the town members and the Town Council. He shared the recommended solutions, costs, and possible funding sources. Mr. Snow commented that the study is a no-brainer and should find the money to make it happen.

Members' Present Concur

8. ***ACTION ITEM: Camden Sidewalk Gaps*** (<https://doverkentmpo.delaware.gov/camden-sidewalk-study/>) / M. Petit de Mange

Mr. Petit de Mange introduced the study. He shared maps created by Mr. Ward that reflected areas with existing sidewalks, shared use paths, and locations of existing sidewalk gaps. He shared that a public workshop and an online survey were also available for public input. He gave a list of the top nine priority gaps for elimination. Ms. Miller was excited for this study and mentioned if there was consideration for the Amish. Mr. Snow liked the priority ranking that was done.

Members' Present Concur

9. ***ACTION ITEM: Public Participation Plan*** (<https://doverkentmpo.delaware.gov/public-participation-plan/>) / H. Wiles

Ms. Wiles gave a brief summary of the updated plan. It is the first update since entering the "new landscape," so some language needed to be updated. She shared that the PPP is designed to help our PAC members and partners connect with the public. She emphasized the importance of the 3C (continuous, comprehensive, and cooperative) process. She reminded everyone of the importance of sharing the MPO's posts on their social media, participating in MPO workshops, and sharing what they have learned at meetings. Mr. Perez asked if the MPO would be at the Life Conference at Bally's in January. Ms. Miller agreed. They noted that transportation is not typically identified in emergency preparedness plans.

Members' Present Concur

10. *****MEMBER REPORTS*****

NONE



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11. Staff Reports –

11.1 Financial & Administration– M. Smith & M. Vinson

a. monthly DelDOT invoice and financial reports (enclosure)

11.2 Studies & Maps – M. Jacob, M. Petit de Mange, M. Ward

11.3 Outreach and Environmental Justice/Title VI – H. Wiles

11.4 Correspondence, Publications, Reports, Activities

a. Administrative Modifications (enclosure)

12. ADJOURN:

NEXT MEETING: October 9, 2025 @ 6 PM

SAVE THE DATE: Joint PAC/TAC/Council dinner. December 3, 2025