

**DOVER/KENT COUNTY MPO
FY2026 INVOICE SUMMARY**

Starting Balance \$ 1,010,595.00

<u>Month</u>	<u>Invoice</u>	<u>Amount Remaining</u>	<u>% Budget Remaining</u>
July	\$ 36,433.11	\$ 974,161.89	96.4%
August	\$ 50,794.38	\$ 923,367.51	91.4%
September	\$ 52,207.85	\$ 871,159.66	86.2%
October	\$ 65,211.33	\$ 805,948.33	79.7%
November	\$ 81,514.16	\$ 724,434.17	71.7%
December		\$ 724,434.17	71.7%
January		\$ 724,434.17	71.7%
February		\$ 724,434.17	71.7%
March		\$ 724,434.17	71.7%
April		\$ 724,434.17	71.7%
May		\$ 724,434.17	71.7%
June A		\$ 724,434.17	71.7%
June B		\$ 724,434.17	71.7%
	\$286,160.83		

*The FY26 starting amount of \$1010595.00 is the FY26 funds shown by DelDOT as having been obligated to DKMPO.

FY2026 2.5% Complete Street set-aside

Starting Balance \$ 20,211.90

<u>Month</u>	<u>FHWA</u>	<u>FTA</u>	<u>Total</u>	<u>Amount Remaining</u>	<u>% Budget Remaining</u>
July	\$ 6,046.42	\$ 1,511.61	\$ 7,558.03	\$ 12,653.87	62.6%
August	\$ 6,298.50	\$ 3,860.37	\$ 10,158.87	\$ 2,495.00	12.3%
September	\$ 10,051.96	\$ 2,512.99	\$ 12,564.95	\$ (10,069.95)	-49.8%
October			\$ -	\$ (10,069.95)	-49.8%
November			\$ -	\$ (10,069.95)	-49.8%
December			\$ -	\$ (10,069.95)	-49.8%
January			\$ -	\$ (10,069.95)	-49.8%
February			\$ -	\$ (10,069.95)	-49.8%
March			\$ -	\$ (10,069.95)	-49.8%
April			\$ -	\$ (10,069.95)	-49.8%
May			\$ -	\$ (10,069.95)	-49.8%
June A			\$ -	\$ (10,069.95)	-49.8%
June B			\$ -	\$ (10,069.95)	-49.8%
			\$30,281.85		

Dover Kent County MPO FY26 October 2025
Expenses / Allocations

Record of Expenditures					80% Federal Funds			20% State Match			TOTAL
Projects	Salaries	Taxes & Benefits	Other Expenses	Total Cash Expenditures	FHWA 49.6%	FTA 30.4	TOTAL FEDERAL	FHWA 12.4	FTA 7.6	TOTAL STATE	Total Reimbursement
26-01 Program Support & Administration	\$ 9,969.28	\$ 811.63	\$ 402.34	\$ 11,183.25	\$ 5,546.89	\$ 3,399.71	\$ 8,946.60	\$ 1,386.72	\$ 849.93	\$ 2,236.65	\$ 11,183.25
26-02 UPWP	\$ 826.24	\$ 463.80	\$ 164.34	\$ 1,454.38	\$ 721.37	\$ 442.13	\$ 1,163.50	\$ 180.34	\$ 110.53	\$ 290.88	\$ 1,454.38
26-03 Public Outreach & Education	\$ 6,559.99	\$ 1,623.33	\$ 1,303.18	\$ 9,486.50	\$ 4,705.30	\$ 2,883.90	\$ 7,589.20	\$ 1,176.33	\$ 720.97	\$ 1,897.30	\$ 9,486.50
26-04 TIP	\$ -	\$ 347.80	\$ 123.26	\$ 471.06	\$ 233.65	\$ 143.20	\$ 376.85	\$ 58.41	\$ 35.80	\$ 94.21	\$ 471.06
26-05 Data Collection, Management & Distribution	\$ 258.86	\$ 695.69	\$ 246.50	\$ 1,201.05	\$ 595.72	\$ 365.12	\$ 960.84	\$ 148.93	\$ 91.28	\$ 240.21	\$ 1,201.05
26-06 Planning & Technical Analysis	\$ 6,276.31	\$ 347.80	\$ 839.75	\$ 7,463.86	\$ 3,702.07	\$ 2,269.01	\$ 5,971.09	\$ 925.52	\$ 567.25	\$ 1,492.77	\$ 7,463.86
26-07 Air Quality Analysis, Coord., & Outreach	\$ 188.00	\$ 347.80	\$ 123.26	\$ 659.06	\$ 326.89	\$ 200.35	\$ 527.25	\$ 81.72	\$ 50.09	\$ 131.81	\$ 659.06
26-08 Amend MTP	\$ -	\$ 347.80	\$ 123.26	\$ 471.06	\$ 233.65	\$ 143.20	\$ 376.85	\$ 58.41	\$ 35.80	\$ 94.21	\$ 471.06
26-09 3C Planning Process, Reg. Project Implemt.	\$ 6,812.78	\$ 811.63	\$ 444.25	\$ 8,068.66	\$ 4,002.06	\$ 2,452.87	\$ 6,454.93	\$ 1,000.51	\$ 613.22	\$ 1,613.73	\$ 8,068.66
26-10 Transportation Planning Studies & Projects	\$ 6,640.03	\$ 4,638.13	\$ 22,372.17	\$ 33,650.33	\$ 16,690.56	\$ 10,229.70	\$ 26,920.26	\$ 4,172.64	\$ 2,557.43	\$ 6,730.07	\$ 33,650.33
26-11 Continuing Projects	\$ 5,822.68	\$ 1,159.54	\$ 422.73	\$ 7,404.95	\$ 3,672.86	\$ 2,251.10	\$ 5,923.96	\$ 918.21	\$ 562.78	\$ 1,480.99	\$ 7,404.95
Total FY 24 Monthly Exps	\$ 43,354.17	\$ 11,594.95	\$ 26,565.04	\$ 81,514.16	\$ 40,431.02	\$ 24,780.30	\$ 65,211.33	\$ 10,107.76	\$ 6,195.08	\$ 16,302.83	\$ 81,514.16

Non-Personnel Exps:	
Auditing Services	\$ -
Bank Fees	\$ -
Cleaning Service	\$ 325.00
Computer - Hardware	\$ -
Computer - Software	\$ 143.94
Conf., Meetings & Training	\$ 562.55
Mileage Reimbursement	\$ 575.40
Dues	\$ 313.00
Electric Service	\$ 200.00
Equip Lease - Copier	\$ 175.80
Equip Lease - Postage Mach	\$ -
Exhibition Fees	\$ -
Insurance - Liability	\$ -
Insurance - WC	
Internet Access	\$ 288.26
IT Services	\$ 416.00
Materials and Advertising	\$ 90.00
MPO Committee Meetings	\$ -
Office Supplies - General	\$ 59.99
Office Supplies - Furniture	\$ -
PAC Workshop	\$ -
Plan/Eng Consultants	\$ 20,728.88
Postage	\$ -
Printing	\$ 57.90
ADP Fees	\$ 148.34
Public Outreach General	\$ -
Public Workshops	\$ -
Recruitment	\$ -
Registered Agent/Corp Tax	\$ -
Rent	\$ 1,860.00
Subscriptions	\$ -
Telephone	\$ 180.00
Travel	\$ 451.89
Miscellaneous Income	\$ (11.91)

Non-Personnel Exps:	\$ 26,565.04
Personnel Expenses:	\$ 54,949.12

	Local Match (when applicable)		20% State Match			
	FHWA	FTA	FHWA 12.4%	Remaining Balance	FTA 7.6%	Remaining Balance
	Subtract from State match	Subtract from State Match				
Beginning Balance			\$ 59,414.82		\$ 36,415.53	
July 2025			\$ -	\$ -	\$ -	\$ -
August 2025			\$ -	\$ -	\$ -	\$ -
September 2025			\$ -	\$ -	\$ -	\$ -
October 2025	\$ 10,107.76	\$ 6,195.08	\$ -	\$ 59,414.82	\$ -	\$ 36,415.53
November 2025				\$ 59,414.82		\$ 36,415.53
December 2025				\$ 59,414.82		\$ 36,415.53
January 2026				\$ 59,414.82		\$ 36,415.53
February 2026				\$ 59,414.82		\$ 36,415.53
March 2026				\$ 59,414.82		\$ 36,415.53
April 2026				\$ 59,414.82		\$ 36,415.53
May 2025				\$ 59,414.82		\$ 36,415.53
June 2026 (A)				\$ 59,414.82		\$ 36,415.53
June 2026 (B)				\$ 59,414.82		\$ 36,415.53
Projects						Total 20% State Match to Federal Funds
26-01 Administration			\$ 1,386.72		\$ 849.93	\$ 2,236.65
26-02 UPWP			\$ 180.34		\$ 110.53	\$ 290.88
26-03 Public Outreach			\$ 1,176.33		\$ 720.97	\$ 1,897.30
26-04 TIP			\$ 58.41		\$ 35.80	\$ 94.21
26-05 Data Management			\$ 148.93		\$ 91.28	\$ 240.21
26-06 Planning & Technical Analysis			\$ 925.52		\$ 567.25	\$ 1,492.77
26-07 Air Quality			\$ 81.72		\$ 50.09	\$ 131.81
26-08 Amend MTP			\$ 58.41		\$ 35.80	\$ 94.21
26-09 3 C Planning Process			\$ 1,000.51		\$ 613.22	\$ 1,613.73
26-10 Transportation Planning Projects			\$ 4,172.64		\$ 2,557.43	\$ 6,730.07
26-11 Continuing Projects			\$ 918.21		\$ 562.78	\$ 1,480.99
Totals			\$ 10,107.76		\$ 6,195.08	\$ 16,302.83

There is a reamining \$1539.69 remaining in the LOCAL Match to be applied in November.

Personnel Expenses:	
Salaries	\$ 43,354.17
Basic Life	\$ 452.76
Insurance Reimbursement	\$ 955.11
457 Employer Contribution	\$ 1,420.90
Hiring & Moving Expenses	\$ -
Dental	\$ 133.57
Vision	\$ 34.15
Health Insurance	\$ 4,593.97
Insurance-AFLAC	\$ 212.07
Ins L/T	\$ 278.46
Ins S/T	\$ 255.53
Voluntary Ins -Life and AD&D	\$ (41.03)
Medicare Tax	\$ 625.41
Social Security Tax	\$ 2,674.05
Educational Assistance	
Personnel Expenses:	\$ 54,949.12

TOTAL EXPENSES:	\$ 81,514.16
-----------------	--------------



POB 383 / Dover, DE 19903 / <http://www.doverkentmpo.org> / 302-387-6030 FAX: 302-387-6032

October 2025 Progress Report Fiscal Year 2026 Unified Planning Work Program

26-01.01 General Administration

Office cleaning, catching up on emails, correspondence, snail mail, desk reading, filing, post office, computer repair, create books for CTP meeting, research MOUs, catching up on organizing.

26-01.02 Financial and Personnel Administration

Timesheets and work summaries, POs and checks, check-ins with staff, intern position description, Shore Bank, audit prep, Mission Square follow-up, payroll, weekly accrual, journal entry, DelDOT Invoice and backup materials, EOM reports.

26-01.03 Support for Council and Committees

PAC mtg prep and attendance, filling PAC vacancies, coordination Meeting with DLLG for MPO Council municipal rep chair, work on joint dinner.

26-02.02 FY26 UPWP Implementation

Project status meeting with staff.

26-03.01 Public Meetings & General Outreach

CDCC Holiday Gift Auction, WISE, Chamber event, KSLA meeting Nonprofit Forum, Public Input, Coordinate with VR project team, Freedom Festival, Milford Chamber luncheon, Lunch with Tom from Milford, Meeting with Kat from DelDOT.

26-03.02 Newsletter/E-news/Multimedia/Video/Website/Social Edit newsletter

Update the website, social media, and mailing list, ARCGIS training Put together an ally plan, assets for the newsletter, e-bike safety, Halloween safety, and on-the-road graphics.

25.05.01 Operate & Maintain GIS

GIS Webinar on upgrade, Hub training at State Planning.

26-06.01 Staff Training

Staff meeting, DelDOT Highway Safety Summit, APA parking webinar, walkability & Value per Acre webinar, Strong Towns webinar, FOIA Training, Living Labs training.

26-06.03 Performance Measure Development & Implementation

TPM meeting with DelDOT and consultant team, follow-up.

26-07.01 Air Quality Analysis, Coordination & Outreach

CMAQ training with Jacobs, CMAQ coordination with consultants and DelDOT, AQP meeting, AQP webinar prep, and CMAQ research.

26-09.01 Inter-Regional Coordination

Capstone final presentation and follow-up, Freight Working Group meeting, Winter Freight Summit planning, Population Consortium meeting, DDP coordination, and Design Committee meeting.

26-09.02 Coordination with Kent County

KEP requests research follow-up, Kent County QOL comments.

26-09.03 Coordination with municipalities

Dover project list review and proofing, Town of Clayton request, City of Dover transportation priorities memo, League of Local Governments meeting, TMC tour with Milford City officials, Map of DAC projects, coordination with municipalities for Living Labs project, Staff DAC, Applicant DAC, DAC comments.

26-09.04 Coordination with State Agencies

DelDOT TOMP meeting, DelDOT Chili Cook-Off, CTP workshop, Prep for IntOps meeting presentation, Outreach to State Archives, Meeting with the DelDOT planners, DelDOT PLUS comments, working with DelDOT on Marydel sidewalk improvements (mapping and coordination), PLUS meeting, State Strategies workshop, DNREC climate action plan workshop, PLUS comments.

26-09.05 Coordination with other agencies, including federal

FHWA monthly, STIC project development, committee meeting planning.

26-10.01 Airport Road Corridor Improvement Study (Milford)

Riverwalk Freedom Festival, Coordination with project team, consultant and staff meeting, project fieldwork and handing out flyers to businesses, coordination, slides for PAC/TAC with Rossi.

26-10.02 Wheatley's Pond Rd/Underwoods Corner Rd Intersection

Coordination with the project team, presentation to TAC and PAC, consultant, and staff meeting.

26-10.03 Hickory Ridge Road Corridor Improvement Study

Coordination with project team and meeting, Presentation to TAC and PAC, Creating project for corridor. creating GIS file for utilities (sewer lines, manholes, clean outs, fire hydrants, poles, electrical component(s), traffic lights, etc.) Also, a 10 ft. path, with symbology for those files created. Index files for printing for different scales. Working on this project to add some additional information to the corridor of this road. Completed roadbed and grassed R/W, added striping, fire hydrants, and telephone poles. Contacted Kent County on sewer infrastructure in the area, as there is currently a pumping station and lift station along the R/W. Received a layer file, but it only provided symbology; features did not exist. Tried a few ways



POB 383 / Dover, DE 19903 / <http://www.doverkentmpo.org> / 302-387-6030 FAX: 302-387-6032

**October 2025 Progress Report
Fiscal Year 2026
Unified Planning Work Program**

here to create a layer file and a layer package. No success until I used the "Package Layer" from the Toolbox, material proofreading.

26-10.04 Milford US113 Corridor Study

Coordination with DelDOT.

26-10.06 Statewide Freight Plan Update

Meeting with project team, Review draft content, coordination with consultant.

26-10.07 Camden Sidewalk Gaps

Finalize materials, coordination with staff and project sponsor.

26-10.10 Statewide Rail Plan Update

Project meeting with consultant, review draft materials.

26-10.11 Clayton to Marydel Rails-to-Trails Feasibility

Research narrative, coordination meeting with GAP, and narrative research MDOT.

26-11.01 Little Creek Sidewalk & Crosswalk Improvement

Meeting with Office of Highway Safety, implementation discussions with partners, coordination with staff and Office of Highway Safety, follow-up, WBOC interview.

26-11.03 Expanded Rail Corridor Land Use

Parcel review and internal discussions for expanded rail are ongoing for both Sussex and Lower New Castle Counties. Looking at different layers and the symbology for ease of understanding, working on this file and an online web application. Using the Sussex application as a template. Downloaded NCC parcels with ownership from their HUB site. File was a Geodatabase zip file. Worked tirelessly to open this file without success. At least a dozen different ways to no success. File unzips, but the Geodatabase is not recognized by Arc Pro (File Geodatabase). Several other trials w/out success. Tried a roundabout way for property ownership and linked back to NCC. Took to separate files and weaved them together. Draft narrative and discussion.

26-11.04 Bike/Ped Project Support

FY27 Bike/Ped Pool research and narrative for DelDOT2025 submissions.

26-11.05 School District Walk Zone Analysis

Prep for project intern, Working on cleanup of sidewalk inventory for Lake Forest.

26-11.06 Safe Street for All (SS4A)

Prepare coordination with the consultant and submit the quarterly report to FHWA.

26-11.07 Milford Slaughter Beach Shared Use Path

Finalize materials, coordination with the consultant.

Dover Kent County MPO FY26 September 2025
Expenses / Allocations

Record of Expenditures					80% Federal Funds			20% State Match			TOTAL
Projects	Salaries	Taxes & Benefits	Other Expenses	Total Cash Expenditures	FHWA 49.6%	FTA 30.4	TOTAL FEDERAL	FHWA 12.4	FTA 7.6	TOTAL STATE	Total Reimbursement
26-01 Program Support & Administration	\$ 10,048.44	\$ 780.05	\$ 318.49	\$ 11,146.98	\$ 5,528.90	\$ 3,388.68	\$ 8,917.58	\$ 1,382.23	\$ 847.17	\$ 2,229.40	\$ 11,146.98
26-02 UPWP	\$ 104.92	\$ 445.76	\$ 149.60	\$ 700.28	\$ 347.34	\$ 212.89	\$ 560.22	\$ 86.83	\$ 53.22	\$ 140.06	\$ 700.28
26-03 Public Outreach & Education	\$ 4,673.59	\$ 1,516.58	\$ 535.82	\$ 6,725.99	\$ 3,336.09	\$ 2,044.70	\$ 5,380.79	\$ 834.02	\$ 511.18	\$ 1,345.20	\$ 6,725.99
26-04 TIP	\$ -	\$ 334.28	\$ 112.21	\$ 446.49	\$ 221.46	\$ 135.73	\$ 357.19	\$ 55.36	\$ 33.93	\$ 89.30	\$ 446.49
26-05 Data Collection, Management & Distribution	\$ 572.94	\$ 662.21	\$ 224.39	\$ 1,459.54	\$ 723.93	\$ 443.70	\$ 1,167.63	\$ 180.98	\$ 110.93	\$ 291.91	\$ 1,459.54
26-06 Planning & Technical Analysis	\$ 1,055.84	\$ 334.28	\$ 3,852.41	\$ 5,242.53	\$ 2,600.29	\$ 1,593.73	\$ 4,194.02	\$ 650.07	\$ 398.43	\$ 1,048.51	\$ 5,242.53
26-07 Air Quality Analysis, Coord., & Outreach	\$ 522.41	\$ 334.28	\$ 112.21	\$ 968.90	\$ 480.57	\$ 294.55	\$ 775.12	\$ 120.14	\$ 73.64	\$ 193.78	\$ 968.90
26-08 Amend MTP	\$ 335.92	\$ 383.36	\$ 112.21	\$ 831.49	\$ 412.42	\$ 252.77	\$ 665.19	\$ 103.10	\$ 63.19	\$ 166.30	\$ 831.49
26-09 3C Planning Process, Reg. Project Implemt.	\$ 3,800.92	\$ 762.62	\$ 282.41	\$ 4,845.95	\$ 2,403.59	\$ 1,473.17	\$ 3,876.76	\$ 600.90	\$ 368.29	\$ 969.19	\$ 4,845.95
26-10 Transportation Planning Studies & Projects	\$ 1,986.36	\$ 4,527.88	\$ 6,050.71	\$ 12,564.95	\$ 6,232.22	\$ 3,819.74	\$ 10,051.96	\$ 1,558.05	\$ 954.94	\$ 2,512.99	\$ 12,564.95
26-11 Continuing Projects	\$ 5,801.44	\$ 1,062.58	\$ 410.73	\$ 7,274.75	\$ 3,608.28	\$ 2,211.52	\$ 5,819.80	\$ 902.07	\$ 552.88	\$ 1,454.95	\$ 7,274.75
Total FY 24 Monthly Exps	\$ 28,902.78	\$ 11,143.88	\$ 12,161.19	\$ 52,207.85	\$ 25,895.09	\$ 15,871.19	\$ 41,766.28	\$ 6,473.77	\$ 3,967.80	\$ 10,441.57	\$ 52,207.85

Non-Personnel Exps:

Auditing Services	\$ -
Bank Fees	\$ -
Cleaning Service	\$ 260.00
Computer - Hardware	\$ -
Computer - Software	\$ 143.94
Conf., Meetings & Training	\$ -
Mileage Reimbursement	\$ 275.45
Dues	\$ -
Electric Service	\$ 200.00
Equip Lease - Copier	\$ 171.54
Equip Lease - Postage Mach	\$ -
Exhibition Fees	\$ -
Insurance - Liability	\$ -
Insurance - WC	
Internet Access	\$ 288.00
IT Services	\$ 416.00
Materials and Advertising	\$ -
MPO Committee Meetings	\$ -
Office Supplies - General	\$ -
Office Supplies - Furniture	\$ -
PAC Workshop	\$ -
Plan/Eng Consultants	\$ 4,507.50
Postage	\$ -
Printing	\$ 72.04
ADP Fees	\$ 148.34
Public Outreach General	\$ -
Public Workshops	\$ -
Recruitment	\$ -
Registered Agent/Corp Tax	\$ -
Rent	\$ 1,860.00
Subscriptions	\$ -
Telephone	\$ 180.00
Travel	\$ 3,649.90
Miscellaneous Income	\$ (11.52)

Non-Personnel Exps:	\$ 12,161.19
Personnel Expenses:	\$ 40,046.66

	Local Match (when applicable)		20% State Match			
	FHWA	FTA	FHWA 12.4%	FTA 7.6%		
	Subtract from State match	Subtract from State Match		Remaining Balance		Remaining Balance
Beginning Balance				\$ 59,414.82		\$ 36,415.53
July 2025			\$ -	\$ 59,414.82	\$ -	\$ 36,415.53
August 2025			\$ -	\$ 59,414.82	\$ -	\$ 36,415.53
September 2025			\$ -	\$ 59,414.82	\$ -	\$ 36,415.53
October 2025				\$ 59,414.82		\$ 36,415.53
November 2025				\$ 59,414.82		\$ 36,415.53
December 2025				\$ 59,414.82		\$ 36,415.53
January 2026				\$ 59,414.82		\$ 36,415.53
February 2026				\$ 59,414.82		\$ 36,415.53
March 2026				\$ 59,414.82		\$ 36,415.53
April 2026				\$ 59,414.82		\$ 36,415.53
May 2025				\$ 59,414.82		\$ 36,415.53
June 2026 (A)				\$ 59,414.82		\$ 36,415.53
June 2026 (B)				\$ 59,414.82		\$ 36,415.53
Projects					Total 20% State Match to Federal Funds	
26-01 Administration			\$ 1,382.23		\$ 847.17	\$ 2,229.40
26-02 UPWP			\$ 86.83		\$ 53.22	\$ 140.06
26-03 Public Outreach			\$ 834.02		\$ 511.18	\$ 1,345.20
26-04 TIP			\$ 55.36		\$ 33.93	\$ 89.30
26-05 Data Management			\$ 180.98		\$ 110.93	\$ 291.91
26-06 Planning & Technical Analysis			\$ 650.07		\$ 398.43	\$ 1,048.51
26-07 Air Quality			\$ 120.14		\$ 73.64	\$ 193.78
26-08 Amend MTP			\$ 103.10		\$ 63.19	\$ 166.30
26-09 3 C Planning Process			\$ 600.90		\$ 368.29	\$ 969.19
26-10 Transportation Planning Projects			\$ 1,558.05		\$ 954.94	\$ 2,512.99
26-11 Continuing Projects			\$ 902.07		\$ 552.88	\$ 1,454.95
Totals			\$ 6,473.77		\$ 3,967.80	\$ 10,441.57

TOTAL EXPENSES:	\$ 52,207.85
-----------------	--------------



POB 383 / Dover, DE 19903 / <http://www.doverkentmpo.org> / 302-387-6030 FAX: 302-387-6032

September 2025 Progress Report Fiscal Year 2026 Unified Planning Work Program

26-01.01 General Administration

Catching up on emails, correspondence, snail mail, desk reading, filing, office cleanup, and AMPO preparation.

26-01.02 Financial and Personnel Administration

Timesheets and work summaries, POs and checks, check-ins with staff, staff evaluations, Mission Square plan reviews and document updates, Bank of America issues, Shore Bank meetings, monthly reports, CC changes to local bank, timesheets, leave accrual, QuickBooks input, and fixing the FY26 reimbursement form.

26-01.03 Support for Council and Committees

Council meeting preparation and attendance, meeting with the Council president to fill PAC vacancies, and preparation for the joint dinner meeting.

26-02.02 FY26 UPWP Implementation

Project status meeting with staff.

26-03.01 Public Meetings & General Outreach

KSLA, meeting with community members, WISE, VR team Nonprofit Forum meeting, CDCC Member-to-Member, Core Products webinar, RIT meeting, and Coordination with Sussex County partners.

26-03.02 Newsletter/E-news/Multimedia/Video/Website/Social

Update the website, social media, mailing list, and Newsletter, Ads, New films, social media, proofed stuff for various events, public input, and prepared arrangements for CTP meeting headsets, Prepped for AMPO.

25.05.01 Operate & Maintain GIS

ArcGIS webinar regarding the move to the cloud version.

26-06.01 Staff Training

Staff meeting, Public input presentation, ESRI training, attended AMPO.

26-07.01 Air Quality Analysis, Coordination & Outreach

AQP, CMAQ coordination with consultants, and DelDOT, AQP video, AQP meeting on webinar, agenda, searched for an AQP guest speaker for webinar, ads for webinar, WILMAPCO TAC/AQ meeting.

26-09.01 Inter-Regional Coordination

Freight Academy capstone, Truck Parking meeting Go Rail webinar.

26-09.02 Coordination with Kent County

KEP business tour, Kent County QOL comments

26-09.03 Coordination with municipalities

Dover/Holy Cross High School location meeting, meeting with the new Milford City Manager planner, respond to the Smyrna mayor, project coordination with the City of Dover and DDP, attend Harrington Industrial Park groundbreaking and DCR tour, Staff DAC meetings and DAC comments, TAP support for municipalities.

26-09.04 Coordination with State Agencies

DelDOT statewide plan coordinating meetings with consultants, meeting with the Office of Highway Safety director, coordination with DelDOT planning, TMC tour arrangements, DelDOT COT meeting with Planning Director, PLUS comments.

26-09.05 Coordination with other agencies, including federal

STIC project development, committee meeting, planning, and responding to requests from Senator Blunt Rochester's office.

26-10.01 Airport Road Corridor Improvement Study (Milford)

Airport Road meeting, Freedom Festival emails, Proofing flyers, project coordination, Milford City Council, and preparing for engagement.

26-10.02 Wheatley's Pond Rd/Underwoods Corner Rd Intersection

Contract review, coordination with DelDOT and the consultant, discussion regarding continuation of the project related to consultant staffing changes and contract amendment.

26-10.03 Hickory Ridge Road Corridor Improvement Study

Scope of work review.

26-10.06 Statewide Freight Plan Update

Meeting with DelDOT and the consultant team.

26-10.07 Camden Sidewalk Gaps

Presentation to MPO Council.

26-10.10 Statewide Rail Plan Update

Meeting with project team.

26-11.01 Little Creek Sidewalk & Crosswalk Improvement

Presentation to MPO Council, project close-out, and finalization of



POB 383 / Dover, DE 19903 / <http://www.doverkentmpo.org> / 302-387-6030 FAX: 302-387-6032

**September 2025 Progress Report
Fiscal Year 2026
Unified Planning Work Program**

study.

26-11.03 Expanded Rail Corridor Land Use

Expanded Rail project meeting, reviewing tiles, Time explicitly dedicated to this project. Includes GIS (ArcPro) to edit the properties considered a shapefile. Minor adjustments, such as edits to Zoning and the addition of relevant information to attributes, e.g., Bifurcated parcels (approximately two dozen). Also added to the project files the building permits issued along the rail (minimal). Also added files and PLUS projects from 2020 to 2025. Both files will be added to the web map. Worked with Experience Builder, trying to configure the filter and query widgets. Found a solution in a video after weeks of searching. Not exact, but something that can be expanded on. Overview of the Sussex Rail and adjacent properties. Cleaning up the file, adding 3-digit reference number as we embark on the review of the Sussex portion of the expanded study. Will finalize the map series layout and start printing the 54 tiles. Met with Andrea Quinn and her group for the State Rail Plan; updating the progress of the Sussex portion of the Expanded Rail Study. Time has been explicitly spent on this project both in Arc Pro and ArcGIS Online in Experience Builder, assisting with the review of the Expanded Rail narrative and internal discussions, and the review of previous studies' online maps.

26-11.04 Bike/Ped Project Support

Bikeway Innovation grant application for Dover.

26-11.06 Safe Street for All (SS4A)

Consultant invoice follow-up.

26-11.07 Milford Slaughter Beach Shared Use Path

Presentation to MPO Council.