



POB 383 / Dover, DE 19903 / <http://www.doverkentmpo.org> / 302-387-6030 FAX: 302-387-6032

April 2026 Progress Report Fiscal Year 2026 Unified Planning Work Program

26-01.01 General Administration

Catching up on emails, correspondence, snail mail, and desk reading
Ongoing building issues.

26-01.02 Financial and Personnel Administration

Timesheets, leave accrual and work summaries, DelDOT Invoice, month-end reports, POs and checks, staff exit interview memo, lunch, and birthday celebration.

26-01.03 Support for Council and Committees

PAC/TAC Council mtg prep and attendance, meeting with Council Chair.

26-02.01 Prepare FY27 UPWP

FY27 UPWP draft review, draft document review with FHWA, draft PL agreement with DelDOT, presentation to TAC/PAC, PL agreement, edit document for final presentation to Council, press release for public comment.

26-02.02 FY26 UPWP Implementation

Project status meeting with staff.

26-03.01 Public Meetings & General Outreach

CenDel Nonprofit Forum, WISE dinner correspondence, VR team correspondence, KSLA, Pathways to Thriving (VR), Smyrna Career Fair, Dollar Dinner, YMCA Event.

26-03.02 Newsletter/E-news/Multimedia/Video/Website/Social

Edit newsletter, update the website, social media, and mailing list, April Newsletter, Cone Chronicles, infographic on community outreach.

26-04.01 Transportation Improvement Program (TIP)

Preparing for the next update, started working on the near projects from the MTP.

25.05.01 Operate & Maintain GIS

Assisting the planner with some challenges of ArcGIS Pro. Format Legends, creating a polyline file, and editing vertices. Creating a polygon shapefile to create shapes. Map of Delaware urban areas for Lancaster slideshow.

26-06.01 Staff Training

Staff meeting, AI Advantage Summit, AMPO Tools and Training Symposium (Lexington, KY): training sessions, walking tour, travel to and from the location.

26-06.04 Toward Zero Deaths / Safe System Approach

Travel to & from, attend MCDITE, give a presentation.

26-07.01 Air Quality Analysis, Coordination & Outreach

AQP meeting, DNREC Quarterly Mobile Sources Planning Group meeting, CMAQ materials (finalizing maps and spreadsheets, submitting to work, coordination with Jacobs for review).

26-09.01 Inter-Regional Coordination

SEDAC meeting, Prep for MCDITE presentation, Logistics Center study, stakeholder meeting, Freight Data & Planning meeting, C & D Canal Bridge tour, Delmarva Freight working group.

26-09.02 Coordination with Kent County

Kent County QOL comments

26-09.03 Coordination with municipalities

Camden TAP meeting, preparing a letter to the Dover City Council, DE League of Local Governments dinner meeting, DAC comments and meetings.

26-09.04 Coordination with State Agencies

DelDOT Sustainable Funding Task Force meeting, DelDOT Integration of Operations & Planning meeting, meeting with the Assistant Director of DelDOT Planning, meeting with the Office of Highway Safety Director, DelDOT CID, DNREC RTP meeting, PLUS comments, DNREC meeting follow-up.

26-09.05 Coordination with other agencies, including federal

Monthly FHWA meeting.

26-10.01 Airport Road Corridor Improvement Study (Milford)

Presentation of draft study to TAC/PAC, draft study review, and coordination with Rossi staff.

26-10.03 Hickory Ridge Road Corridor Improvement Study

Project discussions.

26-10.04 Milford US113 Corridor Study

Kick-off meeting and check-in.

26-10.06 Statewide Freight Plan Update

Working Group meeting, review draft chapters.

26-10.07 Camden Sidewalk Gaps

Create shapefiles that reflect the school footprint on the Camden maps and guide planner in printing his map.

26-10.10 Statewide Rail Plan Update

Prep for next Working Group meeting, Statewide Rail coordination.

26-10.11 Clayton to Marydel Rails-to-Trails Feasibility



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Kenton Town Hall, Clayton-Marydel study (narrative, coordination with towns, MDOT, and UD IPA).

Study recommendations implementation meetings with City of Dover, property owner, and KEP.

26-10-12 DAFB Compatible Use Study Implementation

Outreach to DAFB Community Planner.

26-10.16 Other Planning Studies

Review draft DelDOT Planning Studies Guidance document.

26-11.01 Little Creek Sidewalk & Crosswalk Improvement

Implementation discussion.

26-11.02 Wheatley's Pond Road & School Lane

Intersections Improvements

Public workshop.

26-11.03 Expanded Rail Corridor Land Use

Creating an Excel file of initial adjacent parcels to rail for both NCC & Sussex County before culling the list based on review criteria. Adding additional shapefiles to the maps to provide more information to the site, reviewing the Kent County version of our study to determine whether to create a new web app at this time, and the different widgets therein. At this time, I have embedded the web link into the expanded rail web apps to have all three counties within one application after the initial rail study is complete. This allows one application to display the 3 counties. Worked on web applications. Placing/duplicating widgets for the Sussex County page. Try to make both pages look the same and use the same widgets. Expanded Rail project discussions.

26-11.04 Bike/Ped Project Support

TAP applications for Dover and Camden (meetings and coordination), developing TAP applications content development, coordination, meeting with project sponsors and DelDOT, potential applicants, coordination with GAP team (mapping and writing of narratives), and Lookerman Plaza meeting.

26-11.05 School District Walk Zone Analysis

School walk zone discussions, Capital School District meeting, Capital meeting prep, Determination & Creation of the proper web app for the School district to compare realignment of existing feeders & DRAFT proposal of new. Preparing for the creation of an income level file at the Census Block level at the request of the school board, School Coordination, School walk zone coordination, (working with an intern, census data for Capital School District, organizing a visit to TMC DelDOT).

26-11.06 Safe Street for All (SS4A)

SS4A meeting, resubmitted final close, Project Close-out forms.

26-11.08 East/West Freight Routes Phase 2