



POB 383 / Dover, DE 19903 / <http://www.doverkentmpo.org> / (302) 387-6030 FAX: (302) 387-6032

DOVER/KENT COUNTY MPO PUBLIC ADVISORY COMMITTEE
APRIL 9, 2026 MINUTES

PUBLIC ADVISORY COMMITTEE MEMBERS ATTENDING:

Dr. Phyllis B. Collins, Chair	Doug Atkin	Bruce Snow
Dana Shelton	Darin Dell	Peter Brown Sr.
Bill Webb	Richard Wieland	

MEMBERS NOT ATTENDING:

Tracey Miller, Vice Chair	Katie Macklin	Heather Pepper
Edwin Perez	Albert Holmes, Jr.	Gary Dodge

NON-MEMBERS ATTENDING

Marilyn Smith, MPO Staff	Helen Wiles, MPO Staff
Michelle Vinson MPO Staff	Malcom Jacob, MPO Staff
Marc Cote, Rossi Group	

1. INTRODUCTION OF MEMBERS & GUESTS

2. PUBLIC COMMENTS

NONE

3. ACTION ITEM: Approval of Agenda (enclosure)

MOTION By Mr. Atkin to approve the agenda. Second by Mr. Wieland.
Motion carried.

4. ACTION ITEM: Approval of Minutes December 11, 2025 (enclosure)

MOTION By Mr. Wieland to approve the minutes. Second by Mr. Dell.
Motion carried.

5. ACTION ITEM: Election of PAC Chair and Vice-Chair

Dr. Collins nominates Mr. Atkin for Chair. Mr. Dell Second. Collins closed nominations. All present said, Aye. No abstentions or objections. Mr. Atkin is now PAC Chair.

Hold placed on voting for Vice-Chair for clarity when Ms. Miller is present.

6. ACTION ITEM: Airport Road Corridor Improvement Study (Milford) / Rossi Group, M. Jacob, <https://doverkentmpo.delaware.gov/files/2026/03/Airport-Road-Corridor-Study.pdf>

Mr. Jacob introduced the study and Mr. Cote from the Rossi Group. Mr. Cote gave an overview of the study, types of Public Outreach, and then presented the recommendations. There are five recommendations. They include a roundabout at DE Veterans Blvd. It would be easy to implement due to the existing conditions in that area. A roundabout at Bowman Rd., which could be implemented again with ease, given existing conditions.



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Another option for Bowman Rd. could be a four-way stop. There is an area with doctors' offices on both sides of Airport Road (People's Place across from Simon Eye), and the recommendation for this area is to add additional lanes. A Rectangular Rapid Flashing Beacon (RRFB) to be installed across from Walmart/My Eye Dr. entrance with crosswalks across Airport Rd. and Walmart Drive. The Airpark Plaza Entrance preferred recommendation is to move and align the entrance to align with Milford Bowling. If this is not feasible, the additional recommendation is to make the entrance Right In/Right Out, Left in Only. Dr. Collins asked about bus stops. Mr. Snow asked about the cost and timeline for this project. Mr. Atkin asked about working with developers.

MOTION By Mr. Wieland to recommend to Council. Second by Mr. Atkin.
Motion carried.

7. ***ACTION ITEM: FY27 UPWP / M. Smith***
<https://doverkentmpo.delaware.gov/files/2026/03/FY27-UPWP-v.5-draft.pdf>

Ms. Smith shared the UPWP for FY27. She shared the budgeted amount, the breakdown of staff effort for each task, and which projects the MPO will be working on and continuing in FY27. She shared that the most significant increase this year is in health insurance.

MOTION By Mr. Snow to recommend to Council. Second by Mr. Wieland.
Motion carried.

8. *******MEMBER REPORTS*******

Mr. Snow shared that it is now farming season and that drivers must be aware of slow-moving tractors. Ms. Collins asked if Route 10 would be putting up noise barriers by the homes now affected by the new roundabout in Camden. Mr. Brown Sr. asked if signage could be placed at the roundabout, as bicyclists are having difficulty merging with cars, and he feels someone may be hit by a vehicle.

9. **Staff Reports –**
9.1 Financial & Administration– M. Smith & M. Vinson
a. monthly DelDOT invoice and financial reports (enclosure)

Ms. Vinson shared financials.

9.2 Studies & Maps – M. Jacob

Mr. Jacob shared that the MPO is working with four municipalities on TAP applications utilizing studies the MPO completed.

9.3 Outreach and Environmental Justice/Title VI – H. Wiles

Ms. Wiles shared that there are new ADA rules for the MPO website. She is working on compliance issues. She thanked Mr. Wieland for his help at some Public Outreach events and for always working on new videos for social media.

9.4 Correspondence, Publications, Reports, Activities



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a. Administrative Modifications

10. ADJOURN:

MOTION By Mr. Atkin to adjourn. Second by Mr. Snow.
Motion carried.

NEXT MEETING: June 11, 2026 @ 6 PM