

**DOVER/KENT COUNTY MPO
FY2026 INVOICE SUMMARY**

Starting Balance \$ 1,010,595.00

<u>Month</u>	<u>Invoice</u>	<u>Amount Remaining</u>	<u>% Budget Remaining</u>
July	\$ 36,433.11	\$ 974,161.89	96.4%
August	\$ 50,794.38	\$ 923,367.51	91.4%
September	\$ 52,207.85	\$ 871,159.66	86.2%
October	\$ 81,514.16	\$ 789,645.50	78.1%
November	\$ 77,050.06	\$ 712,595.44	70.5%
December	\$ 90,400.99	\$ 622,194.45	61.6%
January	\$ 52,336.67	\$ 569,857.78	56.4%
February	\$ 73,457.18	\$ 496,400.60	49.1%
March	\$ 87,541.05	\$ 408,859.55	40.5%
April	\$ 97,208.91	\$ 311,650.64	30.8%
May	\$ 74,213.06	\$ 237,437.58	23.5%
June A	\$ 37,101.63	\$ 200,335.95	19.8%
June B	\$ 40,280.14	\$ 160,055.81	15.8%
	\$850,539.19		

*The FY26 starting amount of \$1010595.00 is the FY26 funds shown by DelDOT as having been obligated to DKMPO.

Dover Kent County MPO FY26 July 2026
Expenses / Allocations

Record of Expenditures					80% Federal Funds			20% State Match			TOTAL
Projects	Salaries	Taxes & Benefits	Other Expenses	Total Cash Expenditures	FHWA 49.6%	FTA 30.4	TOTAL FEDERAL	FHWA 12.4	FTA 7.6	TOTAL STATE	Total Reimbursement
26-01 Program Support & Administration	\$ 10,869.38	\$ 725.76	\$ 283.31	\$ 11,878.45	\$ 5,891.71	\$ 3,611.05	\$ 9,502.76	\$ 1,472.93	\$ 902.76	\$ 2,375.69	\$ 11,878.45
26-02 UPWP	\$ 571.29	\$ 414.77	\$ 163.10	\$ 1,149.16	\$ 569.98	\$ 349.34	\$ 919.33	\$ 142.50	\$ 87.34	\$ 229.83	\$ 1,149.16
26-03 Public Outreach & Education	\$ 3,199.77	\$ 1,451.67	\$ 570.81	\$ 5,222.25	\$ 2,590.24	\$ 1,587.56	\$ 4,177.80	\$ 647.56	\$ 396.89	\$ 1,044.45	\$ 5,222.25
26-04 TIP	\$ 240.19	\$ 311.07	\$ 122.34	\$ 673.60	\$ 334.11	\$ 204.77	\$ 538.88	\$ 83.53	\$ 51.19	\$ 134.72	\$ 673.60
26-05 Data Collection, Management & Distribution	\$ -	\$ 622.11	\$ 244.64	\$ 866.75	\$ 429.91	\$ 263.49	\$ 693.40	\$ 107.48	\$ 65.87	\$ 173.35	\$ 866.75
26-06 Planning & Technical Analysis	\$ 301.93	\$ 311.07	\$ 122.34	\$ 735.34	\$ 364.73	\$ 223.54	\$ 588.27	\$ 91.18	\$ 55.89	\$ 147.07	\$ 735.34
26-07 Air Quality Analysis, Coord., & Outreach	\$ 67.13	\$ 311.07	\$ 122.34	\$ 500.54	\$ 248.27	\$ 152.16	\$ 400.43	\$ 62.07	\$ 38.04	\$ 100.11	\$ 500.54
26-08 Amend MTP	\$ -	\$ 311.07	\$ 122.34	\$ 433.41	\$ 214.97	\$ 131.76	\$ 346.73	\$ 53.74	\$ 32.94	\$ 86.68	\$ 433.41
26-09 3C Planning Process, Reg. Project Implemt.	\$ 2,360.71	\$ 725.76	\$ 285.38	\$ 3,371.85	\$ 1,672.44	\$ 1,025.04	\$ 2,697.48	\$ 418.11	\$ 256.26	\$ 674.37	\$ 3,371.85
26-10 Transportation Planning Studies & Projects	\$ 520.60	\$ 4,147.56	\$ 4,469.00	\$ 9,137.16	\$ 4,532.03	\$ 2,777.70	\$ 7,309.73	\$ 1,133.01	\$ 694.42	\$ 1,827.43	\$ 9,137.16
26-11 Continuing Projects	\$ 4,867.03	\$ 1,036.87	\$ 407.73	\$ 6,311.63	\$ 3,130.57	\$ 1,918.74	\$ 5,049.30	\$ 782.64	\$ 479.68	\$ 1,262.33	\$ 6,311.63
Total FY 24 Monthly Exps	\$ 22,998.03	\$ 10,368.78	\$ 6,913.33	\$ 40,280.14	\$ 19,978.95	\$ 12,245.16	\$ 32,224.11	\$ 4,994.74	\$ 3,061.29	\$ 8,056.03	\$ 40,280.14

\$ 40,280.14

\$ 40,280.14

	Local Match (when applicable)		20% State Match			
	FHWA	FTA	FHWA 62%		FTA 38%	
	Subtract from State match	Subtract from State Match		Remaining Balance		Remaining Balance
Beginning Balance				\$ 59,414.82		\$ 36,415.53
July 2025			\$ -	\$ 59,414.82	\$ -	\$ 36,415.53
August 2025				\$ 59,414.82		\$ 36,415.53
September 2025				\$ 59,414.82		\$ 36,415.53
October 2025				\$ 59,414.82		\$ 36,415.53
November 2025				\$ 59,414.82		\$ 36,415.53
December 2025				\$ 59,414.82		\$ 36,415.53
January 2026				\$ 59,414.82		\$ 36,415.53
February 2026				\$ 59,414.82		\$ 36,415.53
March 2026				\$ 59,414.82		\$ 36,415.53
April 2026				\$ 59,414.82		\$ 36,415.53
May 2025				\$ 59,414.82		\$ 36,415.53
June 2026 (A)				\$ 59,414.82		\$ 36,415.53
June 2026 (B)				\$ 59,414.82		\$ 36,415.53
Projects					Total 20% State Match to Federal Funds	
26-01 Administration			\$ 1,472.93		\$ 902.76	\$ 2,375.69
26-02 UPWP			\$ 142.50		\$ 87.34	\$ 229.83
26-03 Public Outreach			\$ 647.56		\$ 396.89	\$ 1,044.45
26-04 TIP			\$ 83.53		\$ 51.19	\$ 134.72
26-05 Data Management			\$ 107.48		\$ 65.87	\$ 173.35
26-06 Planning & Technical Analysis			\$ 91.18		\$ 55.89	\$ 147.07
26-07 Air Quality			\$ 62.07		\$ 38.04	\$ 100.11
26-08 Amend MTP			\$ 53.74		\$ 32.94	\$ 86.68
26-09 3 C Planning Process			\$ 418.11		\$ 256.26	\$ 674.37
26-10 Transportation Planning Projects			\$ 1,133.01		\$ 694.42	\$ 1,827.43
26-11 Continuing Projects			\$ 782.64		\$ 479.68	\$ 1,262.33
Totals			\$ 4,994.74		\$ 3,061.29	\$ 8,056.03

Personnel Expenses:

Salaries	\$ 22,998.03
Basic Life	\$ 385.43
Insurance Reimbursement	\$ 1,013.78
457 Employer Contribution	\$ 762.76
Hiring & Moving Expenses	\$ -
Dental	\$ 107.54
Vision	\$ 26.45
Health Insurance	\$ 5,756.87
Insurance-AFLAC	\$ (125.62)
Ins L/T	\$ 201.50
Ins S/T	\$ 191.16
Voluntary Ins -Life and AD&D	\$ 2.67
Medicare Tax	\$ 387.85
Social Security Tax	\$ 1,658.39
Educational Assistance	
Personnel Expenses:	\$ 33,366.81

Non-Personnel Exps:

Auditing Services	\$ -
Bank Fees	\$ -
Cleaning Service	\$ 260.00
Computer - Hardware	\$ -
Computer - Software	\$ 143.94
Conf., Meetings & Training	\$ -
Mileage Reimbursement	\$ -
Dues	\$ 1,060.90
Electric Service	\$ 200.00
Equip Lease - Copier	\$ 168.53
Equip Lease - Postage Mach	\$ -
Exhibition Fees	\$ -
Insurance - Liability	\$ 290.35
Insurance - WC	
Internet Access	\$ -
IT Services	\$ -
Materials and Advertising	\$ -
MPO Committee Meetings	\$ -
Office Supplies - General	\$ -
Office Supplies - Furniture	\$ -
PAC Workshop	\$ -
Plan/Eng Consultants	\$ 2,547.75
Postage	\$ -
Printing	\$ 55.59
ADP Fees	\$ 148.34
Public Outreach General	\$ -
Public Workshops	\$ -
Recruitment	\$ -
Registered Agent/Corp Tax	\$ -
Rent	\$ 1,860.00
Subscriptions	\$ -
Telephone	\$ 180.00
Travel	\$ -
Miscellaneous Income	\$ (2.07)
Non-Personnel Exps:	\$ 6,913.33
Personnel Expenses:	\$ 33,366.81

TOTAL EXPENSES:	\$ 40,280.14
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**June B 2026 Progress Report
Fiscal Year 2026
Unified Planning Work Program**

26-01.01 General Administration

Catching up on emails, correspondence, snail mail, desk reading
File Cleanup and archiving, Post office, Employee self-evaluation.

26-01.02 Financial and Personnel Administration

Timesheets and work summaries, POs and checks, Check-ins with staff, Staff evaluation, QPR2 Unemployment report, EOY Financials, Bank Reconciliation, DelDOT Invoice, Payroll.

26-01.03 Support for Council and Committees

Council mtg prep and attendance.

26-02.01 Prepare FY27 UPWP

Receive, evaluate RFP's received for FY27 projects.

26-03.01 Public Meetings & General Outreach

DLLG Meeting, Chamber Mixer.

26-03.02 Newsletter/E-news/Multimedia/Video/Website/Social

Update the website, social media, and mailing list.

26-04.01 Transportation Improvement Program (TIP)

Work and Draft in progress and shared with partners.

26-06.01 Staff Training

Staff meeting.

26-09.03 Coordination with municipalities

DAC meeting and comment submission.

*** We had 2 on vacation and 1 out for medical reasons.

Dover Kent County MPO FY26 JuneA 2026
Expenses / Allocations

Record of Expenditures					80% Federal Funds			20% State Match			TOTAL
Projects	Salaries	Taxes & Benefits	Other Expenses	Total Cash Expenditures	FHWA 49.6%	FTA 30.4	TOTAL FEDERAL	FHWA 12.4	FTA 7.6	TOTAL STATE	Total Reimbursement
26-01 Program Support & Administration	\$ 3,858.64	\$ 124.88	\$ 711.44	\$ 4,694.96	\$ 2,328.70	\$ 1,427.27	\$ 3,755.97	\$ 582.18	\$ 356.82	\$ 938.99	\$ 4,694.96
26-02 UPWP	\$ 534.91	\$ 71.37	\$ 158.84	\$ 765.12	\$ 379.50	\$ 232.60	\$ 612.10	\$ 94.87	\$ 58.15	\$ 153.02	\$ 765.12
26-03 Public Outreach & Education	\$ 2,534.66	\$ 249.82	\$ 2,001.46	\$ 4,785.94	\$ 2,373.83	\$ 1,454.93	\$ 3,828.75	\$ 593.46	\$ 363.73	\$ 957.19	\$ 4,785.94
26-04 TIP	\$ 1,901.76	\$ 53.52	\$ 119.12	\$ 2,074.40	\$ 1,028.90	\$ 630.62	\$ 1,659.52	\$ 257.23	\$ 157.65	\$ 414.88	\$ 2,074.40
26-05 Data Collection, Management & Distribution	\$ -	\$ 107.06	\$ 1,064.09	\$ 1,171.15	\$ 580.89	\$ 356.03	\$ 936.92	\$ 145.22	\$ 89.01	\$ 234.23	\$ 1,171.15
26-06 Planning & Technical Analysis	\$ 142.38	\$ 53.52	\$ 297.31	\$ 493.21	\$ 244.63	\$ 149.94	\$ 394.57	\$ 61.16	\$ 37.48	\$ 98.64	\$ 493.21
26-07 Air Quality Analysis, Coord., & Outreach	\$ -	\$ 53.52	\$ 119.12	\$ 172.64	\$ 85.63	\$ 52.48	\$ 138.11	\$ 21.41	\$ 13.12	\$ 34.53	\$ 172.64
26-08 Amend MTP	\$ -	\$ 53.52	\$ 119.12	\$ 172.64	\$ 85.63	\$ 52.48	\$ 138.11	\$ 21.41	\$ 13.12	\$ 34.53	\$ 172.64
26-09 3C Planning Process, Reg. Project Implemt.	\$ 1,888.38	\$ 124.88	\$ 403.39	\$ 2,416.65	\$ 1,198.66	\$ 734.66	\$ 1,933.32	\$ 299.66	\$ 183.67	\$ 483.33	\$ 2,416.65
26-10 Transportation Planning Studies & Projects	\$ 352.71	\$ 713.75	\$ 16,912.36	\$ 17,978.82	\$ 8,917.49	\$ 5,465.56	\$ 14,383.06	\$ 2,229.37	\$ 1,366.39	\$ 3,595.76	\$ 17,978.82
26-11 Continuing Projects	\$ 1,758.51	\$ 178.44	\$ 439.15	\$ 2,376.10	\$ 1,178.55	\$ 722.33	\$ 1,900.88	\$ 294.64	\$ 180.58	\$ 475.22	\$ 2,376.10
Total FY 24 Monthly Exps	\$ 12,971.95	\$ 1,784.28	\$ 22,345.40	\$ 37,101.63	\$ 18,402.41	\$ 11,278.90	\$ 29,681.30	\$ 4,600.60	\$ 2,819.72	\$ 7,420.33	\$ 37,101.63

Non-Personnel Exps:	
Auditing Services	\$ -
Bank Fees	\$ -
Cleaning Service	\$ -
Computer - Hardware	\$ 1,030.54
Computer - Software	\$ -
Conf., Meetings & Training	\$ 80.00
Mileage Reimbursement	\$ 641.28
Dues	\$ 299.00
Electric Service	\$ -
Equip Lease - Copier	\$ -
Equip Lease - Postage Mach	\$ -
Exhibition Fees	\$ -
Insurance - Liability	\$ 1,498.65
Insurance - WC	\$ -
Internet Access	\$ 302.76
IT Services	\$ 416.00
Materials and Advertising	\$ -
MPO Committee Meetings	\$ -
Office Supplies - General	\$ 2,362.74
Office Supplies - Furniture	\$ -
PAC Workshop	\$ -
Plan/Eng Consultants	\$ 15,607.07
Postage	\$ -
Printing	\$ -
ADP Fees	\$ 74.17
Public Outreach General	\$ -
Public Workshops	\$ -
Recruitment	\$ -
Registered Agent/Corp Tax	\$ -
Rent	\$ -
Subscriptions	\$ -
Telephone	\$ -
Travel	\$ 33.19
Miscellaneous Income	\$ -
Non-Personnel Exps:	\$ 22,345.40
Personnel Expenses:	\$ 14,756.23

Personnel Expenses:	
Salaries	\$ 12,971.95
Basic Life	\$ -
Insurance Reimbursement	\$ -
457 Employer Contribution	\$ 762.76
Hiring & Moving Expenses	\$ -
Dental	\$ (1.30)
Vision	\$ (0.23)
Health Insurance	\$ (89.67)
Insurance-AFLAC	\$ 179.35
Ins L/T	\$ -
Ins S/T	\$ -
Voluntary Ins -Life and AD&D	\$ (52.01)
Medicare Tax	\$ 186.77
Social Security Tax	\$ 798.61
Educational Assistance	\$ -
Personnel Expenses:	\$ 14,756.23

	Local Match (when applicable)		20% State Match			
	FHWA	FTA	FHWA 12.4%	FTA 7.6%		
	Subtract from State match	Subtract from State Match	Remaining Balance	Remaining Balance		
Beginning Balance			\$ 59,414.82	\$ 36,415.53		
July 2025			\$ -	\$ -		
August 2025			\$ -	\$ -		
September 2025			\$ -	\$ -		
October 2025	\$ 10,107.76	\$ 6,195.08	\$ -	\$ -		
November 2025	\$ 954.61	\$ 585.08	\$ 8,599.60	\$ 5,270.72	\$ 31,144.81	
December 2025			\$ 11,209.72	\$ 39,605.50	\$ 6,870.48	\$ 24,274.33
January 2026			\$ 6,489.75	\$ 33,115.75	\$ 3,977.59	\$ 20,296.74
February 2026			\$ 9,108.69	\$ 24,007.06	\$ 5,582.75	\$ 14,713.99
March 2026			\$ 10,855.09	\$ 13,151.97	\$ 6,653.12	\$ 8,060.87
April 2026	\$ 8,000.00	\$ 2,000.00	\$ 4,053.90	\$ 9,098.07	\$ 5,387.88	\$ 2,672.99
May 2025			\$ 9,098.07	\$ -	\$ 2,672.99	\$ -
June 2026 (A)						
June 2026 (B)						
Projects						Total 20% State Match to Federal Funds
26-01 Administration			\$ 582.18	\$ 356.82	\$ 938.99	
26-02 UPWP			\$ 94.87	\$ 58.15	\$ 153.02	
26-03 Public Outreach			\$ 593.46	\$ 363.73	\$ 957.19	
26-04 TIP			\$ 257.23	\$ 157.65	\$ 414.88	
26-05 Data Management			\$ 145.22	\$ 89.01	\$ 234.23	
26-06 Planning & Technical Analysis			\$ 61.16	\$ 37.48	\$ 98.64	
26-07 Air Quality			\$ 21.41	\$ 13.12	\$ 34.53	
26-08 Amend MTP			\$ 21.41	\$ 13.12	\$ 34.53	
26-09 3 C Planning Process			\$ 299.66	\$ 183.67	\$ 483.33	
26-10 Transportation Planning Projects			\$ 2,229.37	\$ 1,366.39	\$ 3,595.76	
26-11 Continuing Projects			\$ 294.64	\$ 180.58	\$ 475.22	
Totals			\$ 4,600.60	\$ 2,819.72	\$ 7,420.33	

TOTAL EXPENSES:	\$ 37,101.63
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June A 2026 Progress Report Fiscal Year 2026 Unified Planning Work Program

26-01.01 General Administration

Catching up on emails, correspondence, snail mail, desk reading
Ongoing building issues, responding to various emails.

26-01.02 Financial and Personnel Administration

Timesheets and work summaries, POs and checks, DelDOT Invoice
for May, bank rec, Staff evaluation.

26-01.03 Support for Council and Committees

PAC/TAC Council mtg prep and attendance, Prep and meeting with
Council chair.

26-02.02 FY26 UPWP Implementation

Project status meeting with staff.

26-03.01 Public Meetings & General Outreach

CenDel Foundation, WISE, KSLA, Nonprofit Forum.

26-03.02 Newsletter/E-

news/Multimedia/Video/Website/Social

Update the website, social media, and mailing list.

26-04.01 Transportation Improvement Program (TIP)

Draft document review, Content development, Create 3 GIS files for
TIP Document 20027-2030. Line, polygon and point for each of the
projects (26) indicated within said document. From the creation of
aforementioned projects which stated their extents from point "A" to
point "B" a map layout which illustrates their location. As noted there
were 26 projects listed within the document, Reviewing TIP draft and
assisting with maps for narrative.

26-06.01 Staff Training

Staff meeting, Cross-section design webinar.

26-09.01 Inter-Regional Coordination

HB450 review and discussion, Meeting with UD IPA staff, TETC
Freight webinar, DCR letter of support.

26-09.02 Coordination with Kent County

QOL application review and comments.

26-09.03 Coordination with municipalities

Dover DAC, DDP Lookerman Street, Meeting with DLLG Director,
Staff DAC meeting, DAC comments, Clayton Main-Bassett
intersection assistance.

26-09.04 Coordination with State Agencies

DelDOT TOMP meeting, Meeting with Assistant Director of
DelDOT Planning.

26-09.05 Coordination with other agencies, including federal

FHWA STIC meeting, FHWA monthly meeting.

26-10.01 Airport Road Corridor Improvement Study (Milford)

Project wrap-up.

26-10.04 Milford US113 Corridor Study

Coordination with consultants.

26-10.06 Statewide Freight Plan Update

Coordination with DCR, draft review.

26-10.10 Statewide Rail Plan Update

Working group meeting.

26-10.11 Clayton to Marydel Rails-to-Trails Feasibility

Coordination with parties involved.

26-11.01 Little Creek Sidewalk & Crosswalk Improvement

Coordination & follow-up.

26-11.03 Expanded Rail Corridor Land Use

Develop and review content for study report narrative, narrative,
preparing for Council and Committees.

26-11.05 School District Walk Zone Analysis

Review outline for study report narrative, School walk zone
narrative, coordination with intern.